

**Northern Sierra Air Quality Management District
Governing Board of Directors
Agenda
Regular Meeting**

**Monday
April 27, 2026
1:00 PM**

**Paul Roen, Chair
Sierra County Supervisor, District Three**

**Lee Adams, Vice Chair
Sierra County Supervisor, District One**

**Hardy Bullock
Nevada County Supervisor, District Five**

**Heidi Hall
Nevada County Supervisor, District One**

**Dwight Ceresola
Plumas County Supervisor, District One**

**Tom McGowan
Plumas County Supervisor, District Three**

**Alternates:
Lisa Swarthout, Nevada County Supervisor, District Four
Lila Heuer, Sierra County Supervisor, District Two
Jeff Engel, Plumas County Supervisor, District Five**

**Northern Sierra Air Quality Management District
Julie Hunter, Air Pollution Control Officer**

**Grass Valley Office
380 Sierra College Drive, Ste 220
Grass Valley, CA 95945
(530) 274-9360**

**Portola Office
257 E. Sierra, Unit E.
Portola, CA 96122
(530) 832-0102**

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

**April 27, 2026
1:00 P.M.**

This meeting will be held by videoconference/telephone at the following locations:

**(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Headquarters)
380 Sierra College Drive, Suite 220, Grass Valley, California**

**(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Northern Office)
257 E. Sierra Street, Unit E, Portola, California**

**(Site C) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Rood Center
950 Maidu Ave, Suite 129 Nevada City, California**

**(Site D) VIDEOCONFERENCE/TELEPHONE CONFERENCE
715 Harbor Point Place, West Sacramento, CA 95605.**

All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.

I. Standing Orders:

- A. Call to Order
- B. Roll call and determination of quorum.
- C. Public Comment: For items **NOT** appearing on the agenda and within the jurisdiction of the Board. The public may comment on Agenda items as they are discussed.

II. Approval and/or Modifications to Agenda

III. Consent Calendar These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request That an Item Be Removed From the Consent Calendar for Discussion.

- A. Approval of February 23, 2026, Board Minutes
- B. Payment Details by Vendor Board Report – February and March 2026

IV. Administrative Report (Action/Discussion Items)

- A. Approval of DocAccess Agreement
- B. Resolution Accepting Funds and Authorizing Participation in the Climate Heat Impact Response Program from the California Air Resources Board
- C. Resolution Accepting Funds Through the Carl Moyer Program for Community Air Protection Grants from the California Air Resources Board

- D. Resolution Accepting Funds Through the Carl Moyer Program for Rural Assistance Program Grants from the California Air Resources Board.
- E. Procurement Policy Sole Source Determination – TAG Weatherization Program

V. Director’s Report (Informational Only)

- A. Grass Valley PM2.5 Shutdown
- B. Plumas Fire Safe Council Request to Burn in Portola City Limits
- C. Staff Reports – Program Summaries

VI. Concerns of Board - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

VII. Schedule next Meeting – In Person June 22 , 2026 @ 1:00 PM

VIII. Adjournment

PERSONS DESIRING TO ADDRESS THE BOARD

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

PUBLIC COMMENT:

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter.

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

POSTING AGENDA:

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, the Litton Building in Grass Valley, Northern Air District office in Portola, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at www.myairdistrict.com**

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: April 27, 2026

Agenda Item: II

Agenda Description: Approval and/or Modifications to Agenda

Requested Action: Discuss any modifications to the agenda and approve agenda with a roll call vote.

ROLL CALL VOTE REQUESTED

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: April 27, 2026

Agenda Item: III.A

Agenda Description: Approval of February 23, 2026, Board Minutes

Requested Action: Approve February Board Minutes

ROLL CALL VOTE REQUESTED

Attachments:

February 23, 2026, Board Minutes

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: April 27, 2026

Agenda Item: III.B

Agenda Description: Payment Details by Vendor Board Report – February and March 2026

Summary: Vendor Reports are available for the Board and Public to review

Requested Action: Review and approve Payment Details February and March 2026

ROLL CALL VOTE REQUESTED

Attachments:

Payment Details by Vendor Report – February and March 2026

Payment details by Vendor Board Report - copy

Northern Sierra Air Quality Management District

February 1-28, 2026

DATE	TRANSACTION TYPE	NUM	MEMO	ACCOUNT FULL NAME	AMOUNT
Adecco					
02/18/2026	Bill Payment (Check)	3833	10-5318	6774 Cash, Operating General Fund	-667.71
02/18/2026	Bill Payment (Check)	3834	10-5318	6774 Cash, Operating General Fund	-504.63
02/26/2026	Bill Payment (Check)	10007146	10-5318	6771 Cash, Restricted Fund	-654.78
02/28/2026	Bill Payment (Check)	3816	10-5318	6774 Cash, Operating General Fund	-395.05
02/28/2026	Bill Payment (Check)	10007150	10-5318	6771 Cash, Restricted Fund	-320.23
Total for Adecco					-\$2,542.40
ADP Fees					
02/28/2026	Bill Payment (Check)	V972096		BofA Cash, Bank Payroll Operating 0138	-304.86
Total for ADP Fees					-\$304.86
All Star Chimney, Eli Marchus					
02/28/2026	Bill Payment (Check)	10007149		6771 Cash, Restricted Fund	-1,090.00
02/28/2026	Bill Payment (Check)	10007144		6771 Cash, Restricted Fund	-250.00
Total for All Star Chimney, Eli Marchus					-\$1,340.00
AT&T CALNET 3					
02/28/2026	Bill Payment (Check)	3814		6774 Cash, Operating General Fund	-62.37
Total for AT&T CALNET 3					-\$62.37
Bank of America					
02/28/2026	Bill Payment (Check)	3830		6774 Cash, Operating General Fund	-20,584.02
Total for Bank of America					-\$20,584.02
Bear Yuba Land Trust					
02/26/2026	Bill Payment (Check)	10007148		6771 Cash, Restricted Fund	-10,000.00
Total for Bear Yuba Land Trust					-\$10,000.00
B of A					
02/20/2026	Bill Payment (Check)	0000-4911		6774 Cash, Operating General Fund	-20,558.85
Total for B of A					-\$20,558.85
CALPERS 457 PLAN					
02/20/2026	Bill Payment (Check)	01-26-28h		6774 Cash, Operating General Fund	-2,492.13
02/28/2026	Bill Payment (Check)	3829		6774 Cash, Operating General Fund	-2,492.13
Total for CALPERS 457 PLAN					-\$4,984.26
CALPERS (Retirement)					
02/20/2026	Bill Payment (Check)	01-26-27h		6774 Cash, Operating General Fund	-4,215.67
02/20/2026	Bill Payment (Check)	01-26-29h		6774 Cash, Operating General Fund	-149.50
02/20/2026	Bill Payment (Check)	3811		6774 Cash, Operating General Fund	-10,286.08
02/28/2026	Bill Payment (Check)	3828		6774 Cash, Operating General Fund	-4,241.36
Total for CALPERS (Retirement)					-\$18,892.61
Clientworks, Inc.					
02/20/2026	Bill Payment (Check)	24969		6771 Cash, Restricted Fund	-427.00
Total for Clientworks, Inc.					-\$427.00
Creating Answers					
02/20/2026	Bill Payment (Check)	8968		6774 Cash, Operating General Fund	-5,808.07
02/20/2026	Bill Payment (Check)	8968		6771 Cash, Restricted Fund	-2,179.92

Payment details by Vendor Board Report - copy

Northern Sierra Air Quality Management District

February 1-28, 2026

DATE	TRANSACTION TYPE	NUM	MEMO	ACCOUNT FULL NAME	AMOUNT
02/26/2026	Bill Payment (Check)	3840		6774 Cash, Operating General Fund	-80.50
Total for Creating Answers					-\$8,068.49
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Heat Transfer Systems					
02/28/2026	Bill Payment (Check)	10007145		6771 Cash, Restricted Fund	-13,500.00
Total for Heat Transfer Systems					-\$13,500.00
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Highland Builder Maintenance					
02/28/2026	Bill Payment (Check)	3813		6774 Cash, Operating General Fund	-60.00
Total for Highland Builder Maintenance					-\$60.00
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Hills Flat Lumber Co					
02/19/2026	Bill Payment (Check)	10007147		6771 Cash, Restricted Fund	-16,900.00
Total for Hills Flat Lumber Co					-\$16,900.00
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Integrity Heating and Air					
02/20/2026	Bill Payment (Check)	2025-0069		6771 Cash, Restricted Fund	-13,500.00
Total for Integrity Heating and Air					-\$13,500.00
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Intermountain Disposal, Inc. Vendor					
02/28/2026	Bill Payment (Check)	3812		6774 Cash, Operating General Fund	-16.72
02/28/2026	Bill Payment (Check)	10007151		6771 Cash, Restricted Fund	-220.78
Total for Intermountain Disposal, Inc. Vendor					-\$237.50
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James Merzon					
02/19/2026	Bill Payment (Check)	3836		6774 Cash, Operating General Fund	-555.00
Total for James Merzon					-\$555.00
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Lassen Pest Control					
02/28/2026	Bill Payment (Check)	3823		6774 Cash, Operating General Fund	-40.00
Total for Lassen Pest Control					-\$40.00
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Lot Ten Partners					
02/25/2026	Bill Payment (Check)	3837		6774 Cash, Operating General Fund	-2,254.00
02/28/2026	Bill Payment (Check)	3817		6774 Cash, Operating General Fund	-2,144.85
Total for Lot Ten Partners					-\$4,398.85
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PG&E (v)					
02/12/2026	Bill Payment (Check)	3832		6774 Cash, Operating General Fund	-401.63
02/20/2026	Bill Payment (Check)	12-31-2025		6774 Cash, Operating General Fund	-421.59
Total for PG&E (v)					-\$823.22
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Quincy Hot Spot					
02/28/2026	Bill Payment (Check)	10007153		6771 Cash, Restricted Fund	-250.00
Total for Quincy Hot Spot					-\$250.00
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Sonoma Technology					
02/20/2026	Bill Payment (Check)	10007143		6771 Cash, Restricted Fund	-7,952.60
Total for Sonoma Technology					-\$7,952.60
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Supervisor Adams					
02/20/2026	Bill Payment (Check)	01-26-26g		6774 Cash, Operating General Fund	-100.00

Payment details by Vendor Board Report - copy

Northern Sierra Air Quality Management District

February 1-28, 2026

DATE	TRANSACTION TYPE	NUM	MEMO	ACCOUNT FULL NAME	AMOUNT
02/28/2026	Bill Payment (Check)	3824		6774 Cash, Operating General Fund	-165.25
Total for Supervisor Adams					-\$265.25
Supervisor Bullock					
02/20/2026	Bill Payment (Check)	01-26-26b		6774 Cash, Operating General Fund	-100.00
Total for Supervisor Bullock					-\$100.00
Supervisor Ceresola					
02/20/2026	Bill Payment (Check)	01-26-26c		6774 Cash, Operating General Fund	-100.00
02/20/2026	Bill Payment (Check)	01-26-26d		6774 Cash, Operating General Fund	-10.15
02/26/2026	Bill Payment (Check)	3839		6774 Cash, Operating General Fund	-43.50
02/28/2026	Bill Payment (Check)	3825		6774 Cash, Operating General Fund	-100.00
Total for Supervisor Ceresola					-\$253.65
Supervisor Heidi Hall					
02/20/2026	Bill Payment (Check)	01-26-26		6774 Cash, Operating General Fund	-100.00
Total for Supervisor Heidi Hall					-\$100.00
Supervisor McGowan					
02/20/2026	Bill Payment (Check)	01-26-26h		6774 Cash, Operating General Fund	-100.00
Total for Supervisor McGowan					-\$100.00
Supervisor Paul Roen					
02/20/2026	Bill Payment (Check)	01-26-26e		6774 Cash, Operating General Fund	-100.00
02/20/2026	Bill Payment (Check)	01-26-26f		6774 Cash, Operating General Fund	-23.20
02/28/2026	Bill Payment (Check)	3826		6774 Cash, Operating General Fund	-23.20
02/28/2026	Bill Payment (Check)	10007152		6771 Cash, Restricted Fund	-100.00
Total for Supervisor Paul Roen					-\$246.40
Supervisor Swarthout					
02/28/2026	Bill Payment (Check)	3827		6774 Cash, Operating General Fund	-100.00
Total for Supervisor Swarthout					-\$100.00
Tasha Coleman					
02/19/2026	Bill Payment (Check)	3835		6774 Cash, Operating General Fund	-447.00
Total for Tasha Coleman					-\$447.00
US Bank					
02/19/2026	Bill Payment (Check)	12-2025		6771 Cash, Restricted Fund	-2,547.13
02/19/2026	Bill Payment (Check)	12-2025		6774 Cash, Operating General Fund	-5,423.89
Total for US Bank					-\$7,971.02
Wizix Technology Group					
02/26/2026	Bill Payment (Check)	3838		6774 Cash, Operating General Fund	-159.59
02/28/2026	Bill Payment (Check)	3815		6774 Cash, Operating General Fund	-157.05
Total for Wizix Technology Group					-\$316.64
TOTAL					-\$155,881.99

Payment details by Vendor Board Report - copy

Northern Sierra Air Quality Management District

March 1-31, 2026

DATE	TRANSACTION TYPE	NUM	MEMO	ACCOUNT FULL NAME	AMOUNT
Abigail Birnbryer					
03/26/2026	Bill Payment (Check)	10007163		6771 Cash, Restricted Fund	-800.00
03/26/2026	Bill Payment (Check)	10007164		6771 Cash, Restricted Fund	-800.00
Total for Abigail Birnbryer					-\$1,600.00
Adecco					
03/26/2026	Bill Payment (Check)	3844	10-5318	6774 Cash, Operating General Fund	-715.77
03/26/2026	Bill Payment (Check)	10007157	10-5318	6771 Cash, Restricted Fund	-202.08
03/26/2026	Bill Payment (Check)	10007158	10-5318	6771 Cash, Restricted Fund	-314.66
03/26/2026	Bill Payment (Check)	10007159	10-5318	6771 Cash, Restricted Fund	-212.43
03/27/2026	Bill Payment (Check)	3857	10-5318	6774 Cash, Operating General Fund	-480.92
03/27/2026	Bill Payment (Check)	3858	10-5318	6774 Cash, Operating General Fund	-461.70
03/27/2026	Bill Payment (Check)	10007168	10-5318	6771 Cash, Restricted Fund	-223.96
03/30/2026	Bill Payment (Check)	3868	10-5318	6774 Cash, Operating General Fund	-574.16
03/30/2026	Bill Payment (Check)	10007172	10-5318	6771 Cash, Restricted Fund	-106.21
03/30/2026	Bill Payment (Check)	3874	10-5318	6774 Cash, Operating General Fund	-515.52
03/30/2026	Bill Payment (Check)	10007176	10-5318	6771 Cash, Restricted Fund	-44.95
Total for Adecco					-\$3,852.36
ADP Fees					
03/31/2026	Bill Payment (Check)	V972097		BofA Cash, Bank Payroll Operating 0138	-131.36
Total for ADP Fees					-\$131.36
All Star Chimney, Eli Marchus					
03/26/2026	Bill Payment (Check)	10007160		6771 Cash, Restricted Fund	-250.00
03/30/2026	Bill Payment (Check)	10007173		6771 Cash, Restricted Fund	-225.00
03/30/2026	Bill Payment (Check)	10007177		6771 Cash, Restricted Fund	-180.00
03/30/2026	Bill Payment (Check)	10007178		6771 Cash, Restricted Fund	-250.00
03/30/2026	Bill Payment (Check)	10007179		6771 Cash, Restricted Fund	-225.00
03/30/2026	Bill Payment (Check)	10007180		6771 Cash, Restricted Fund	-180.00
Total for All Star Chimney, Eli Marchus					-\$1,310.00
AT&T CALNET 3					
03/26/2026	Bill Payment (Check)	3846		6774 Cash, Operating General Fund	-31.97
03/26/2026	Bill Payment (Check)	3847		6774 Cash, Operating General Fund	-49.74
03/27/2026	Bill Payment (Check)	3859		6774 Cash, Operating General Fund	-31.83
03/30/2026	Bill Payment (Check)	3869		6774 Cash, Operating General Fund	-49.81
03/30/2026	Bill Payment (Check)	3870		6774 Cash, Operating General Fund	-30.26
03/30/2026	Bill Payment (Check)	3871		6774 Cash, Operating General Fund	-31.83
Total for AT&T CALNET 3					-\$225.44
Bank of America					
03/26/2026	Bill Payment (Check)	3855		6774 Cash, Operating General Fund	-20,538.69
Total for Bank of America					-\$20,538.69
B of A					
03/27/2026	Bill Payment (Check)	3863		6774 Cash, Operating General Fund	-20,749.14
Total for B of A					-\$20,749.14

Payment details by Vendor Board Report - copy

Northern Sierra Air Quality Management District

March 1-31, 2026

DATE	TRANSACTION TYPE	NUM	MEMO	ACCOUNT FULL NAME	AMOUNT
CALPERS 457 PLAN					
03/26/2026	Bill Payment (Check)	3854		6774 Cash, Operating General Fund	-2,492.13
03/27/2026	Bill Payment (Check)	3867		6774 Cash, Operating General Fund	-2,492.13
Total for CALPERS 457 PLAN					-\$4,984.26
CALPERS (Health)					
03/26/2026	Bill Payment (Check)	3851		6774 Cash, Operating General Fund	-6,889.75
Total for CALPERS (Health)					-\$6,889.75
CALPERS (Retirement)					
03/26/2026	Bill Payment (Check)	3850		6774 Cash, Operating General Fund	-10,286.08
03/26/2026	Bill Payment (Check)	3852		6774 Cash, Operating General Fund	-149.50
03/26/2026	Bill Payment (Check)	3853		6774 Cash, Operating General Fund	-4,237.08
03/27/2026	Bill Payment (Check)	3866		6774 Cash, Operating General Fund	-4,057.11
Total for CALPERS (Retirement)					-\$18,729.77
CAPCOA California Air Pollution Control O					
03/26/2026	Bill Payment (Check)	3856		6774 Cash, Operating General Fund	-150.00
Total for CAPCOA California Air Pollution Control O					-\$150.00
Clientworks, Inc.					
03/26/2026	Bill Payment (Check)	3848		6774 Cash, Operating General Fund	-1,263.50
03/26/2026	Bill Payment (Check)	10007161		6771 Cash, Restricted Fund	-427.00
03/30/2026	Bill Payment (Check)	3872		6774 Cash, Operating General Fund	-1,316.00
03/30/2026	Bill Payment (Check)	10007174		6771 Cash, Restricted Fund	-427.00
Total for Clientworks, Inc.					-\$3,433.50
Cooperative Personnel Services					
03/27/2026	Bill Payment (Check)	3860		6774 Cash, Operating General Fund	-71.25
Total for Cooperative Personnel Services					-\$71.25
Creating Answers					
03/26/2026	Bill Payment (Check)	3849		6774 Cash, Operating General Fund	-80.50
03/30/2026	Bill Payment (Check)	3873		6774 Cash, Operating General Fund	-6,856.17
03/30/2026	Bill Payment (Check)	10007170		6771 Cash, Restricted Fund	-710.42
03/30/2026	Bill Payment (Check)	10007171		6771 Cash, Restricted Fund	-116.25
03/30/2026	Bill Payment (Check)	3875		6774 Cash, Operating General Fund	-80.50
Total for Creating Answers					-\$7,843.84
Hahn, J. aka Wolf Creek Wood Stoves					
03/26/2026	Bill Payment (Check)	10007162		6771 Cash, Restricted Fund	-5,398.55
Total for Hahn, J. aka Wolf Creek Wood Stoves					-\$5,398.55
Highland Builder Maintenance					
03/26/2026	Bill Payment (Check)	3845		6774 Cash, Operating General Fund	-60.00
Total for Highland Builder Maintenance					-\$60.00
Intermountain Disposal, Inc. Vendor					
03/27/2026	Bill Payment (Check)	10007165		6771 Cash, Restricted Fund	-220.78

Payment details by Vendor Board Report - copy

Northern Sierra Air Quality Management District

March 1-31, 2026

DATE	TRANSACTION TYPE	NUM	MEMO	ACCOUNT FULL NAME	AMOUNT
03/27/2026	Bill Payment (Check)	3861		6774 Cash, Operating General Fund	-16.72
Total for Intermountain Disposal, Inc. Vendor					-\$237.50
James Merzon					
03/27/2026	Bill Payment (Check)	3864		6774 Cash, Operating General Fund	-555.00
Total for James Merzon					-\$555.00
Lot Ten Partners					
03/27/2026	Bill Payment (Check)	3865		6774 Cash, Operating General Fund	-2,254.00
Total for Lot Ten Partners					-\$2,254.00
Quincy Hot Spot					
03/27/2026	Bill Payment (Check)	10007166		6771 Cash, Restricted Fund	-250.00
03/27/2026	Bill Payment (Check)	10007167		6771 Cash, Restricted Fund	-250.00
03/30/2026	Bill Payment (Check)	10007181		6771 Cash, Restricted Fund	-6,500.00
03/31/2026	Bill Payment (Check)	10007182		6771 Cash, Restricted Fund	-200.00
03/31/2026	Bill Payment (Check)	10007183		6771 Cash, Restricted Fund	-200.00
03/31/2026	Bill Payment (Check)	10007184		6771 Cash, Restricted Fund	-200.00
Total for Quincy Hot Spot					-\$7,600.00
Sonoma Technology					
03/30/2026	Bill Payment (Check)	10007175		6771 Cash, Restricted Fund	-7,952.60
Total for Sonoma Technology					-\$7,952.60
The Plumas Sun					
03/27/2026	Bill Payment (Check)	10007169		6771 Cash, Restricted Fund	-800.00
Total for The Plumas Sun					-\$800.00
US Bank					
03/24/2026	Bill Payment (Check)	3842		6774 Cash, Operating General Fund	-5,001.80
03/24/2026	Bill Payment (Check)	10007154		6771 Cash, Restricted Fund	-541.68
03/24/2026	Bill Payment (Check)	10007155		6771 Cash, Restricted Fund	-3,438.36
03/24/2026	Bill Payment (Check)	10007156		6771 Cash, Restricted Fund	-4,413.99
03/24/2026	Bill Payment (Check)	3843		6774 Cash, Operating General Fund	-6,016.17
Total for US Bank					-\$19,412.00
Wizix Technology Group					
03/27/2026	Bill Payment (Check)	3862		6774 Cash, Operating General Fund	-153.31
Total for Wizix Technology Group					-\$153.31
TOTAL					-\$134,932.32

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: April 27, 2026

Agenda Item Number: IV.A

Agenda Description: Approval of DocAccess Agreement

Summary:

Small California special districts must comply with Title II of the ADA, ensuring, by April 26, 2027, that websites and mobile apps conform to WCAG 2.1 Level AA standards. The Districts website, Streamline, developed an accessibility tool to convert all files on the website to ADA compliant, DocAccess. The DocAccess tool discovered over 700 pages on the District website totaling 10,000 pages that needed to be converted to accessible documents. The cost of utilizing the tool is based on the number of pages. The tool cost to the District of \$4,800 per year with payment schedule starting July 1, 2026.

Requested Action:

Review and approve DocAccess agreement

ROLL CALL VOTE REQUESTED

Attachments:

DocAccess agreement

Service Agreement

This Software as a Service Agreement ("Agreement") is entered into on **March 27, 2026**, between CivicPlus, LLC ("Provider") and **Northern Sierra Air Quality Management District** ("Customer").

Services Provided

DocAccess is a subscription-based accessibility solution that includes:

- Automated document accessibility compliance
- Real-time translation to 250 languages
- AI-powered search and Q&A functionality
- 24/7 live visual interpretation services
- Compliance monitoring and reporting

Subscription

- **Page-Based - 10,000 Pages Plan - 10,000 pages on myairdistrict.specialdistrict.org**

Terms

- **Fee: \$4,800 per year**
- **Contract Term: Mar 27, 2026 - Jun 30, 2027 - 5% annual uplift starting Year 2**
- **Payment Schedule: Every year, beginning July 1, 2026**
- **Payment Terms: Net 45**
- **Renewal Procedure:** Automatic one-year renewal term, unless 60 days notice provided prior to renewal date
- **Room to Grow:** Customer page capacity increases by **500** pages each month (**6,000** additional pages per year) to allow Customer to publish more documents. Customer may upgrade for additional pages anytime, with prorated billing on next invoice.

Example Payment Schedule

Invoice	Dates of Service	Rate	Amount
Complimentary Service	3/27/2026 - 6/30/2026	Free	\$0
First Invoice	7/1/2026 - 6/30/2027	\$4,800/year	\$4,800
Future Invoice	7/1/2027 - 6/30/2028	\$4,800/year + 5% uplift	\$5,040

The CivicPlus accounting department will gladly work with you to adjust the payment schedule to meet your needs. Amounts will not include certain state or local imposed sales taxes. Proration amounts are approximate.

This Service Agreement is governed by the terms and conditions of the [Master Services Agreement](#) and the [DocAccess Terms and Conditions](#), both available at: <https://www.civicplus.help/docs/legal-terms-and-conditions-for-services> (collectively, the "Agreement"). By executing this Service Agreement, Customer acknowledges and agrees to be bound by all terms and conditions set forth in the Agreement referenced above. In the event a Master Services Agreement is already executed between the parties, the existing agreement shall take precedence over the linked Master Services Agreement.

Customer may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Customer are considered null and will not alter the Binding Terms, the Agreement, or this service agreement.

CivicPlus, LLC



Name: Mac Clemmens
Title: SVP, DocAccess Co-Founder
Date: [signature_date]

Northern Sierra Air Quality Management District



Name: Julie Hunter
Title: Executive Director
Date: [signature_date] 3-30-2026

W-9 available at getstreamline.com/w9 | Fed Tax ID: 48-1202104

To: Northern Sierra Air Quality Management District Board of Directors

From: Melissa Klundby, Air Pollution Control Specialist II

Date: April 27, 2026

Agenda Item Number: IV.B

Agenda Description: Resolution Accepting Funds and Authorizing Participation in the Climate Heat Impact Response Program from the California Air Resources Board

Summary:

California Air Resources Board's (CARB) recently solicited and released the 2022 Climate Heat Impact Response Program (CHIRP). A total of \$22.7 million in 2022 CHIRP funding was allocated to the 26 Districts that have CHIRP data reported. The tentative allocations were based on a weighting of 35% CHIRP emissions data, 35% air quality severity and 30% District population.

NSAQMD was awarded a total of \$121,630, with \$18,244 being designated as administrative funds to be used for staff time to administer the grant and \$103,385 to be used as project funds.

These funds may be used to fund any project eligible under either the Carl Moyer Program or the Community Air Protection (CAP) incentives program.

District staff plans to use these funds to further fund the District Off-Road Replacement program. The District only receives enough funding for approximately one project annually and this will allow for the most efficient use of the administrative funds and further support the District Off- Road Grant Program.

To accept the funds the attached resolution must be approved by the Board.

Requested Action:

Adopt and Approve Resolution #2026-02

ROLL CALL VOTE REQUESTED

Attachments:

Resolution 2026-02

**Northern Sierra Air Quality Management District
RESOLUTION #2026-02**

**A Resolution Accepting Funds Through the Carl Moyer Program and
Authorizing Participation in the Climate Heat Impact Response Program
from the California Air Resources Board**

WHEREAS, on August 31, 2022, Governor Newsom signed a State of Emergency Proclamation in response to an extreme heat event, authorizing the temporary operation of backup generators and power plants outside their normal permit requirements to reduce demand on the electrical grid and prevent power outages, resulting in increased emissions; and

WHEREAS, Northern Sierra Air Quality Management District has successfully implemented Carl Moyer Program projects in past years to reduce emissions and improve air quality and seeks to continue to reduce emissions through clean air incentive projects;

WHEREAS, the California Air Resources Board developed the Climate Heat Impact Response Program (CHIRP) in consultation with air districts to address and mitigate the excess emissions resulting from the emergency measures authorized by the Proclamation; and

WHEREAS, the extreme heat event of 2022 resulted in \$22,692,308 in mitigation funds, primarily from the use of high-polluting diesel backup generators and vessels at berth forgoing shore power; and

WHEREAS, the Northern Sierra Air Quality Management District (NSAQMD) contains facilities where diesel backup generators operated beyond their permitted limits during the state of emergency; and

WHEREAS, the CARB has selected NSAQMD for CHIRP funding; and

WHEREAS, the District maintains a current Carl Moyer Program Policies and Procedures Manual guideline in the manual that meets the requirements of the Carl Moyer Program Guidelines and Community Air Protection Incentive Program (CAP) Incentives Program; and

WHEREAS, the District is considering projects that qualify for grant funds through the Climate Heat Impact Response Program (CHIRP); and

WHEREAS, the District may have need to transfer funds to other districts, or may be invited to accept Carl Moyer Program funds through inter-district transfer;

NOW, THEREFORE, BE IT RESOLVED that the Northern Sierra Air Quality Management District does hereby approve the District's continued participation in the Carl Moyer and CHIRP Program, and the acceptance of funds allocated and awarded to the District for eligible projects and program administration each year until 2030, in accordance with the terms and conditions of grant agreements; and

BE IT FURTHER RESOLVED that the Northern Sierra Air Quality Management District will comply with Carl Moyer Program requirements as specified in sections 44275 through 44299.2 of the Health and Safety Code, the applicable CMP Guidelines, and the District's applicable Policies and Procedures;

BE IT FURTHER RESOLVED that the Northern Sierra Air Quality Management District commits to provide sufficient funds to meet the match requirements specified in the Carl Moyer Program Guidelines and the CAP guidelines, as applicable; and

BE IT FURTHER RESOLVED that the Northern Sierra Air Quality Management District approves the District's participation in the CHIRP, and the acceptance of funds allocated and awarded to the District for eligible projects and program administration each year until 2030; and

BE IT FURTHER RESOLVED, that the Northern Sierra Air Quality Management District authorizes the Air Pollution Control Officer to enter into Memoranda of Understanding with other California air quality districts for the collaborative implementation of the Carl Moyer Program, including the inter-district transfer of Carl Moyer Program funds consistent with Program guidelines and approved applicable local program guidelines and memoranda of understanding;

BE IT FURTHER RESOLVED that the Northern Sierra Air Quality Management District authorizes the parties specified below to accept the transfer of up to \$200,000 in CHIRP funds from other districts wishing to transfer funds, each year until 2030;

BE IT FURTHER RESOLVED that the Air Pollution Control Officer/Executive Officer is authorized to execute on behalf of the District grant agreements with CARB, and all other necessary documents to implement and carry out the purposes of this resolution.

PASSED AND ADOPTED by the Northern Sierra Air Quality Management District on April 27, 2026 by the following vote:

On a motion by Supervisor, _____ and seconded by Supervisor _____

the foregoing resolution was approved and adopted by the Board of Directors of the Northern Sierra Air Quality Management District at a regular meeting held on April 27, 2026, by the following roll call vote:

Ayes:

Noes:

Absent:

Abstaining:

Approve: _____

Chair of Board

Date

Attest: _____

Melissa Klundby, Clerk of the Board

Date

To: Northern Sierra Air Quality Management District Board of Directors

From: Melissa Klundby, Air Pollution Control Specialist II

Date: April 27, 2026

Agenda Item IV.C

Agenda Description: Resolution Accepting Funds Through the Carl Moyer Program for Community Air Protection Grants from the California Air Resources Board

Summary:

NSAQMD was awarded the below in Community Air Protection Grant funds:

Project Funds: \$79,332.12

Implementation Funds: \$13,999.79

Total Grant Award: \$93,331.91

These funds may be used to fund projects eligible under the Community Air Protection (CAP) incentives program. District staff recommends the use these funds to further fund the District Off-Road Replacement program. The District receives enough funding for approximately one project annually and this will allow for the most efficient use of the administrative funds and further support the District Off- Road Grant Program.

Other possible uses of these funds include:

- Mobile source projects through either the Carl Moyer Memorial Air Quality Standards Attainment Program (Moyer Program)
- Zero-emission charging infrastructure projects with a focus on medium- and heavy-duty vehicle infrastructure
- New incentives to reduce emissions criteria air pollutants from stationary sources of pollution not subject to the California Cap and Trade
- New incentives for community-identified projects developed by an air district consistent with the actions identified in the applicable Community Emissions Reduction Program (CERP) pursuant to AB 617, provided there is community input through a public process.

Any use of these funds for projects other than off-road Moyer projects would require extensive staff time and the development of new funding programs.

To accept the funds the attached resolution must be approved by the Board. District staff would also like Board direction on the use of these funds and will then provide the Board and public an opportunity to discuss potential projects and fund use at a future Board meeting.

Requested Action:

Adopt and Approve Resolution #2026-03

Provide Staff direction for the use of CAP Incentive funds

ROLL CALL VOTE REQUESTED

Attachments:

Resolution 2026-03

**Northern Sierra Air Quality Management District
RESOLUTION #2026-03**

**A Resolution Accepting Funds Through the Carl Moyer Program for
Community Air Protection Grants from the California Air Resources Board**

WHEREAS, California Health and Safety Code sections 44275-44299.2 authorize the California Air Resources Board (CARB) to allocate Carl Moyer Program (CMP) funds to local air quality districts to provide financial incentives to both the public and private sectors to implement eligible projects to reduce emissions from on-road, marine, locomotive, agricultural, and off-road engines;

WHEREAS, Northern Sierra Air Quality Management District has successfully implemented Carl Moyer Program projects in past years to reduce emissions and improve air quality and seeks to continue to reduce emissions from diesel engines through clean air incentive projects;

WHEREAS, California Health and Safety Code section 44287 requires air districts receiving regular Carl Moyer Program grant funds to provide match funding, and Carl Moyer Program Guidelines (CMP Guidelines) have established a match requirement of 15 percent of State funds received, with an exemption from this requirement for districts receiving the minimum grant award of \$200,000;

WHEREAS, the District maintains a current Carl Moyer Program Policies and Procedures Manual and a Community Air Protection (CAP) guideline in the manual that meets the requirements of the Carl Moyer Program Guidelines;

WHEREAS, the District is considering projects that qualify for Greenhouse Gas Reduction grant funds under the requirements for Community Air Protection funds administered through the Carl Moyer Program;

WHEREAS, the District may have need to transfer funds to other districts, or may be invited to accept Carl Moyer Program funds through inter-district transfer;

NOW, THEREFORE, BE IT RESOLVED that the Northern Sierra Air Quality Management District does hereby approve the District's continued participation in the Carl Moyer Program, and the acceptance of funds allocated and awarded to the District for eligible projects and program administration each year until 2030, in accordance with the terms and conditions of grant agreements; and

BE IT FURTHER RESOLVED that the Northern Sierra Air Quality Management District will comply with Carl Moyer Program requirements as specified in sections 44275 through 44299.2 of the Health and Safety Code, the applicable Guidelines, and the District's Policies and Procedures;

BE IT FURTHER RESOLVED that the Northern Sierra Air Quality Management District commits to provide sufficient funds to meet the match requirements specified in the Carl Moyer Program Guidelines and the CAP guidelines, as applicable; and

BE IT FURTHER RESOLVED that the Northern Sierra Air Quality Management District approves the District's acceptance of Community Air Protection Funds for projects to reduce emissions in disadvantaged communities, low-income communities, and/or other pollution-impacted communities as designated through implementation of Assembly Bill 617;

BE IT FURTHER RESOLVED, that the Northern Sierra Air Quality Management District authorizes the Air Pollution Control Officer to enter into Memoranda of Understanding with other California air quality districts for the collaborative implementation of the Carl Moyer Program, including the inter-district transfer of Carl Moyer Program funds consistent with Program guidelines and approved applicable local program guidelines and memoranda of understanding;

BE IT FURTHER RESOLVED that the Northern Sierra Air Quality Management District authorizes the parties specified below to accept the transfer of up to \$200,000 in CAP funds from other districts wishing to transfer funds, each year until 2030;

BE IT FURTHER RESOLVED that the Air Pollution Control Officer/Executive Officer is authorized to execute on behalf of the District grant agreements with CARB, and all other necessary documents to implement and carry out the purposes of this resolution.

PASSED AND ADOPTED by the Northern Sierra Air Quality Management District on April 27, 2026 by the following vote:

On a motion by Supervisor, _____ and seconded by Supervisor _____

the foregoing resolution was approved and adopted by the Board of Directors of the Northern Sierra Air Quality Management District at a regular meeting held on April 27, 2026, by the following roll call vote:

Ayes:

Noes:

Absent:

Abstaining:

Approve: _____

Chair of Board

Date

Attest: _____

Melissa Klundby, Clerk of the Board

Date

To: Northern Sierra Air Quality Management District Board of Directors

From: Melissa Klundby, Air Pollution Control Specialist II

Date: April 27, 2026

Agenda Item IV.D

Agenda Description: Resolution Accepting Funds Through the Carl Moyer Program for Rural Assistance Program Grants from the California Air Resources Board

Summary:

California Air Resources Board's (CARB) recently solicited and released the Rural Assistance Program funds (RAP). These funds are leftover Carl Moyer Funds that have been returned to CARB from other District's and are given to the California Air Pollution Control Officers Association for initial project selection. Off-road applicants can apply for these funds through CAPCOA and awarded based upon a cost effectiveness factor. Once a project is selected by CAPCOA, the Air District where the project resides is contacted and asked if they will administer the project.

A tractor replacement project from Chris Meyers was selected for funding and NSAQMD staff elected to administer the project with the consent of the Board. The applicant was awarded \$65,389.48 towards the total project cost, (not to exceed 80% of eligible costs) and the District will receive \$11,539.32 in funding to administer the grant. These funds will cover the staff time to administer this grant over the life of the contract. The total award is **\$76,928.00**

Once the District has received the funding from CARB, staff will bring a grant contract to the Board for review.

To accept the funds the attached resolution must be approved by the Board.

Requested Action:

Adopt and Approve the Resolution 2026-04

ROLL CALL VOTE REQUESTED

Attachments:

Resolution 2026-04

**Northern Sierra Air Quality Management District
RESOLUTION #2026-04**

**A Resolution Accepting Funds Through the Carl Moyer Program for
Rural Assistance Program Grants
from the California Air Resources Board**

WHEREAS, California Health and Safety Code sections 44275-44299.2 authorize the California Air Resources Board (CARB) to allocate Carl Moyer Program (CMP) funds to local air quality districts to provide financial incentives to both the public and private sectors to implement eligible projects to reduce emissions from on-road, marine, locomotive, agricultural, and off-road engines;

WHEREAS, Northern Sierra Air Quality Management District has successfully implemented Carl Moyer Program projects in past years to reduce emissions and improve air quality and seeks to continue to reduce emissions from diesel engines through clean air incentive projects;

WHEREAS, California Health and Safety Code section 44287 requires air districts receiving regular Carl Moyer Program grant funds to provide match funding, and Carl Moyer Program Guidelines (CMP Guidelines) have established a match requirement of 15 percent of State funds received, with an exemption from this requirement for districts receiving the minimum grant award of \$200,000;

WHEREAS, the District maintains a current Carl Moyer Program Policies and Procedures Manual guideline in the manual that meets the requirements of the Carl Moyer Program Guidelines;

WHEREAS, the District is considering projects that qualify for grant funds through the "Rural District Assistance Program" (RAP)

WHEREAS, the District may have need to transfer funds to other districts, or may be invited to accept Carl Moyer Program funds through inter-district transfer;

NOW, THEREFORE, BE IT RESOLVED that the Northern Sierra Air Quality Management District does hereby approve the District's continued participation in the Carl Moyer Program, and the acceptance of funds allocated and awarded to the District for eligible projects and program administration each year until 2030, in accordance with the terms and conditions of CMP grant agreements; and

BE IT FURTHER RESOLVED that the Northern Sierra Air Quality Management District will comply with Carl Moyer Program requirements as specified in sections 44275 through 44299.2 of the Health and Safety Code, the applicable Guidelines, and the District's Policies and Procedures;

BE IT FURTHER RESOLVED that the Northern Sierra Air Quality Management District commits to provide sufficient funds to meet the match requirements specified in the Carl Moyer Program Guidelines and the CAP guidelines, as applicable; and

BE IT FURTHER RESOLVED that the Northern Sierra Air Quality Management District approves the District's participation in the Rural Assistance Program, and the acceptance of funds allocated and awarded to the District for eligible projects and program administration each year until 2030; and;

BE IT FURTHER RESOLVED, that the Northern Sierra Air Quality Management District authorizes the Air Pollution Control Officer to enter into Memoranda of Understanding with other California air quality districts for the collaborative implementation of the Carl Moyer Program, including the inter-district transfer of Carl Moyer Program funds consistent with Program guidelines and approved applicable local program guidelines and memoranda of understanding;

BE IT FURTHER RESOLVED that the Northern Sierra Air Quality Management District authorizes the

parties specified below to accept the transfer of up to \$200,000, RAP funds from other districts wishing to transfer funds, each year until 2030;

BE IT FURTHER RESOLVED that the Air Pollution Control Officer/Executive Officer is authorized to execute on behalf of the District grant agreements with CARB, and all other necessary documents to implement and carry out the purposes of this resolution.

PASSED AND ADOPTED by the Northern Sierra Air Quality Management District on April 27, 2026 by the following vote:

On a motion by Supervisor, _____ and seconded by Supervisor _____

the foregoing resolution was approved and adopted by the Board of Directors of the Northern Sierra Air Quality Management District at a regular meeting held on April 27, 2026, by the following roll call vote:

Ayes:

Noes:

Absent:

Abstaining:

Approve: _____

Chair of Board

Date

Attest: _____

Melissa Klundby, Clerk of the Board

Date

To: Northern Sierra Air Quality Management District Board of Directors

From: Mikki Battaglia, Air Pollution Control Specialist II

Date: April 27, 2026

Agenda Item IV.E

Agenda Description: Procurement Policy Sole Source Determination – TAG Weatherization Program

Summary:

EPAs Targeted Airshed Grants (TAG) has funded a weatherization program for city of Portola residents since the 2018 grant was awarded. However, due to lack of interested licensed contractors, the program was never developed.

The 2020 TAG has \$336,000 allocated to the weatherization program. District and CARB staff have requested a two-year extension on the 2020 TAG that is set to expire on October 2026. An extension will extend the funding to the spring of 2028. The weatherization program focuses on heat conservation improvements such as window replacement and doors with a priority on the greatest heat loss. The grant allocates \$8,000 to each home and the program will prioritize low-income families within the city limits who use EPA-certified wood stoves as a primary source of heat.

This program will have no financial impact on the District. It is solely TAG funded.

Requested Action:

Adopt and Approve the TAG Weatherization Contract

ROLL CALL VOTE REQUESTED

Attachments:

TAG Weatherization Contract

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT Julie Hunter, Executive Director

DISTRICT HEADQUARTERS
380 Sierra College Drive
Grass Valley, CA 95945
(530) 274-9360 / FAX: (530) 274-7546
www.myairdistrict.com
office@myairdistrict.com

NORTHERN FIELD OFFICE
257 E. Sierra, Unit E
Mailing Address: P.O. Box 2227
Portola, CA 96122
(530) 832-0102 / FAX: (530) 832-0101
mikkib@myairdistrict.com

HOME WEATHERIZATION PROGRAM AGREEMENT

Parties: This Agreement (Agreement) is between the Northern Sierra Air Quality Management District (District) and Hammerhead Construction (Contractor). The Agreement becomes effective upon signature and remains in effect until July 31, 2028, or until grant funds are exhausted (whichever comes first).

Purpose: This Agreement governs services provided under the Greater Portola Area Wood Stove Change-Out Programs Weatherization Program funded by the US EPAs 2018 and 2020 Targeted Airshed Grants (TAG).

Grant Funding:

- Weatherization improvements will be funded up to \$8,000 per qualifying household.
- Funds will be disbursed within 30 days after the District receives all required documentation.
- Contractor must submit a Vendor Record Form to the District before any payment is issued.

Required Documentation: Contractor must provide the following for each project:

1. Itemized invoices that include date, address, material and installation costs (not to exceed \$8000 per household).
2. Itemized quote signed by District staff and the homeowner
3. Signed homeowner acknowledgment of any cost exceedances beyond the \$8,000 cap.
4. Before and after photos of all completed work.
5. Documentation of priority replacements based on the greatest heat loss addressed first. Window replacements must adhere to the following priority: follow this order of priority:
 - a. Broken, cracked, or damaged windows in regularly used rooms.
 - b. Largest windows replaced first; smallest window last.
 - c. Single pane windows prioritized by age and condition (oldest first).
6. Verification of permits and final inspection if required

Incomplete or missing documentation will result in non-payment.

Scope of Services:

Contractor acknowledges the District's goal is to provide heat conserving weatherization improvements for homes within Portola city limits that use wood or pellet stoves as primary sources of heat. Contractor must provide proof of insurance and demonstrate possessing an active California contractor's license before this Agreement may be signed.

Contractor shall:

- Work under the direction of the **Burnwise Coordinator** for the Home Weatherization Program.
- Coordinate with residents to schedule work and confirm eligibility using the District-issued approval letter.
- Obtain a building permit when required by the local jurisdiction or by Housing and Community Development for mobile homes.
- Perform only energy heat-related weatherization activities in existing residential units, which may include:
 - Insulation, air infiltration reduction, pressure balancing.

- Window repair/replacement (prioritized by greatest heat loss).
- Sealing or repairing ducts, holes in roofs or walls.
- Balanced ventilation.
- Use only standard material type(s). No upgrades shall be allowed to add decorative items, finishes, or colors.
- Window or door replacement shall not increase the sizing of the replaced item unless required by the local jurisdiction to meet egress requirements.
- Excluded activities: new roofing, siding, or structural improvements (except minor repairs necessary to maintain heat efficiency).
- Bill the District at a rate not to exceed \$8,000 per household.

Indemnity: Nothing herein shall be construed as a limitation of Contractor’s liability, and Contractor shall indemnify, defend and hold harmless the District and its officers, officials, employees, agents and volunteers from any and all liabilities, claims, demands, damages, losses and expenses (including, without limitation, defense costs and attorney fees of litigation) which result from the negligent act, willful misconduct, or error or omission of Contractor, except such loss or damage which was caused by the sole negligence or willful misconduct of District or its officers, officials, employees, agents and volunteers.

Service Provider as Independent: In providing services herein, Contractor, and the agents and employees thereof, shall act in an independent capacity and as an independent contractor and not as agents or employees of District. Contractors reserve the right to set their own scheduling.

I hereby certify that I understand the conditions and requirements for participation in the District’s program for Weatherization and agree to fulfill the requirements and comply with the conditions in this agreement that I am entering into with the District. I understand that if any documents are incomplete or falsified, I will not be paid by the District. Only upon signing this agreement will I be considered a District-approved Contractor for this program.

Signature of Authorized Contractor Date:

Julie Hunter, Executive Director Date:

Mikki Battaglia, Burnwise Coordinator Date:

Contact Persons:

Home Weatherization Contractor Name:

Phone:

Email:

Burnwise Coordinator

Name: Mikki Battaglia

Phone: 530.832.0102 EXT 3

Email: mikkib@myairdistrict.com

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: April 27, 2026

Agenda Item V.A

Agenda Description: Grass Valley PM2.5 Shutdown

Summary:

Due to the relocation of the Grass Valley monitoring site and citing requirements, it has been suggested that the District shut down the PM2.5 monitor. The design value is meeting the National Ambient Air Quality Standards and is not required for attainment purposes.

Requested Action:

None – informational only

Attachments:

None

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: April 27, 2026

Agenda Item V.B

Agenda Description: Plumas Fire Safe Council Request to Burn in Portola City Limits

Summary:

The Plumas County Fire Safe Council has made a request to burn in the Portola City Limits. Per the Plumas City Ordinance 360, the Fire Chief and District may issue special burn permits to authorize the burning for health and safety of the public within the City Limits. Per the City Manager, the City will be considering a resolution to the ordinance to allow the exemption through Beckwourth Peak Fire Protection District.

Requested Action:

None – informational only

Attachments:

None

To: Northern Sierra Air Quality Management District Board of Directors

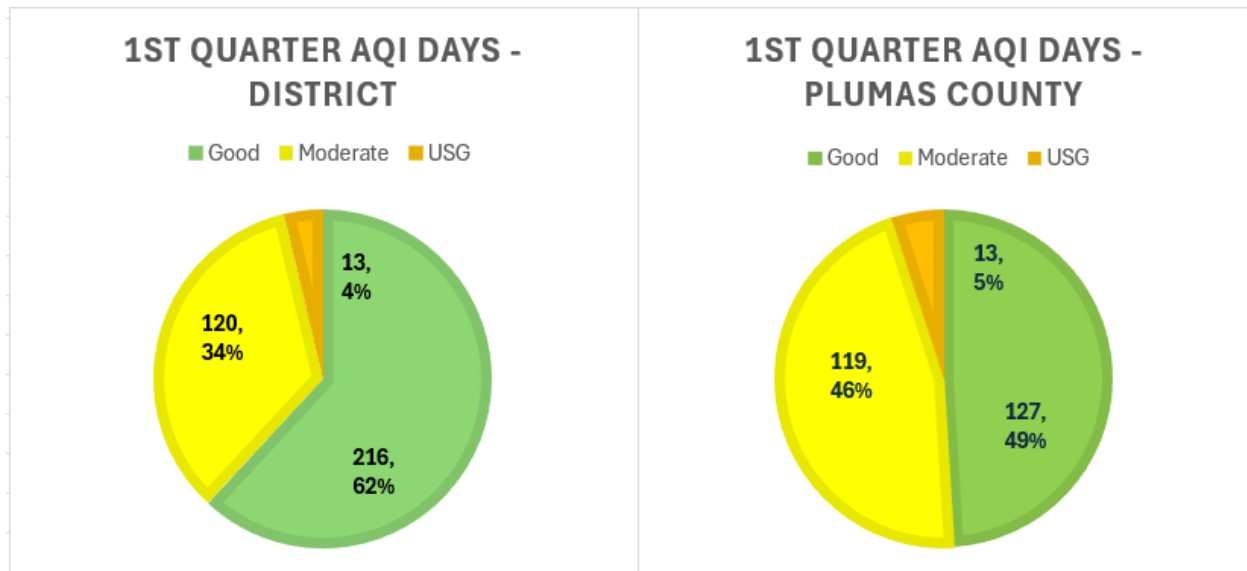
From: Scott Coughlin, Air Pollution Control Specialist II

Date: April 27, 2026

Agenda Item Number: V.C

Description: Monitoring Update – 1st Quarter 2026

Air Quality Across the District:



Information:

During the 1st Quarter of 2026, our monitors observed “Good” AQI levels 62% of the time. If Truckee data is excluded, however, the majority of poor AQI days were observed in Plumas County: there were 119 instances of “Moderate”, and 13 instances of “USG” days recorded across the Chester, Quincy, and Portola sites.

The District certified 2025 data with the EPA on March 26th, 2026 – this data can now be used to help achieve a clean data finding for the Portola site.

The District is in discussion with EPA about getting formal approval for the relocation of the Grass Valley monitoring site to the Nevada County Airport. Ozone monitoring began at the new site on March 12th. EPA has asked the District to conduct parallel monitoring to determine comparison with the Litton monitoring site.

The District will be seeking formal shutdown of the Chester site from the EPA

Requested Action:

None, informational only

To: Northern Sierra Air Quality Management District Board of Directors

From: Suzie Tarnay, Air Pollution Control Specialist II

Date: April 27, 2026

Agenda Item Number: V.C

Description: Planning Update – 1st Quarter 2026

Information:

Plan reviews completed for the first (1st) quarter, from January through March 2026

Month	Nevada County	Plumas County
January	6	
February	10	1
March	16	
	Total =	33

Additional Information:

Two extensive projects this quarter:

- Red Ledge Mine in Northern Nevada County, past Footes Crossing Bridge. This project is in ultramafic soils and will require an Asbestos Dust Mitigation Plan.
- Treasure Canyon Mine in Plumas County near Greenville. This has created a new working relationship with the Forest Service Minerals and Geology department.

Requested Action:

None, informational only

To: Northern Sierra Air Quality Management District Board of Directors

From: Tasha Coleman, Air Pollution Control Specialist II

Date: April 27, 2026

Agenda Item Number: V.C

Description: Permitting Update – Quarter 1 2026

Permit to Operate/Authority to Construct:

Types of Permits	Continuing in 2026-2027
Stationary Sources	31
Stationary Engines	232
Vapor Recovery – Gasoline Dispensing Facility	61

Air Pollution Permits:

Month	2026-2027
January	8
February	18
March	22
Total	48

Emission Inventory: In-progress to submit to CARB’s deadline August 1, 2026.

Inventory data helps identify what is being emitted into the air, by who, and where; Emissions inventory data helps to understand the sources of emissions that may contribute to adverse health risks or other impacts at the local, regional, and statewide level.

2025 Hot Spots Report: In-progress

Assembly Bill (AB) 2588 (Connelly), the Air Toxics "Hot Spots" Information and Assessment Act, requires the Districts to prioritize facilities to determine which facilities must perform a health risk assessment. These facilities, for purposes of risk assessment, are ranked into high, intermediate, and low priority categories. Each district is responsible for establishing the [prioritization score threshold](#) at which facilities are required to prepare a health risk assessment.

Requested Action:

None, informational only

To: Northern Sierra Air Quality Management District Board of Directors

From: Tasha Coleman, Air Pollution Control Specialist II
Scott Coughlin, Air Pollution Control Specialist II

Date: April 27, 2026

Agenda Item Number: V.C

Description: Compliance and Enforcement Update – 1st Quarter 2026

Complaints

Month	Total Complaints	Field Investigations	NTCs Issued	NOVs Issued
January	34	9	5	0
February	10	1	0	0
March	18	1	1	1
Total	62	11	6	1

Information:

The District received 62 total complaints during the 1st Quarter of 2026. Six NTCs were issued and one NOV, tracking with the same number of enforcement actions taken in the 4th Quarter of 2025. Unlike the 4th Quarter, the complaints were not primarily concentrated against one property. 45 unique Complainants were filed during the Quarter.

Stationary Source Inspections:

Type	Nevada County		Plumas/Sierra County		Total/Yr
	Quarter 1	Per 2026	Quarter 1	Per 2026	
GDF	0/37	0/37	0/23	0/23	0/60

Information:

No gas station (GDF) inspections were conducted during the 1st Quarter of 2026. Time was focused on recovering overdue permit payments and throughput information from facilities. Only 2 facilities remain out of compliance with overdue permit fees with 4 remaining out of compliance for overdue throughput information. The District is working on enforcement actions against these facilities.

The District also worked with CARB to establish a training course for rural districts concerning GDFs. An in-person component of the course is scheduled to take place in Grass Valley on May 20th.

Requested Action:

None, informational only.

To: Northern Sierra Air Quality Management District Board of Directors

From: Melissa Klundby, Air Pollution Control Specialist II

Date: April 27, 2026

Agenda Item Number: V.C

Description: Grants

District staff is currently finishing funding a for a 1970's tractor replacement for an applicant in Chilcot CA, and will begin working with a new applicant to fund a piece of off-road agriculture equipment through the Carl Moyer Program. There are still over 14 people on the Carl Moyer waitlist and only enough funding is received to fund 1-2 pieces of equipment annually.

The District also currently has funds through the Carl Moyer program to fund all-electric off-road agriculture equipment. Potential applicants should contact melissak@myairdistrict.com for the program requirements.

The District continues to seek applicants to take advantage of the Commercial Lawn and Garden State Reserve program. This grant serves municipal and commercial entities engaged in ground maintenance and exchanges gasoline powered lawn and garden equipment for all electric lawn and garden equipment. The District has funded projects with the City of Portola, Grass Valley and the City of Nevada City. Potential applicants should contact melissak@myairdistrict.com for the program requirements.

The 2025 selected AB 2766 project are currently eligible to begin with their projects. New project solicitation will be in July of 2026.

Requested Action:

None, informational only

To: Northern Sierra Air Quality Management District Board of Directors

From: Mikki Battaglia, Air Pollution Control Specialist II

Date: April 27, 2026

Agenda Item Number: V.C

Description: Targeted Airshed Grants 2018 and 2020 Update

Information:

The 2018 TAG is prepared to close out this year with about \$400,000 remaining in the grant. The 2020 TAG expires in July 2028 with over 2.2 million remaining. District Match funds remaining are \$27,000 which needs to be spent by the term of the last grant. A Wood Stove Bounty program has been with match funds to collect old wood stoves county wide for permanent destruction.

The first quarter of 2026 \$100,537.28 was spent in the 2018 TAG and \$24,276.01 in the 2020 TAG. Accomplishments included staffing a seasonal/part-time curtailment enforcement officer and radio, paper, YouTube, and magazine advertisements.

The Heat Pump Combo program was expanded to include the Zone 1 region of the program. Previously it was limited to the city limits but with the new District Rule expanding curtailment restrictions on a greater area, heat pumps are now allowed in homes with wood stoves used as primary heat. We have noticed a significant increase in combo applications related to this expansion. 5 devices were installed in the first quarter, and 17 chimney sweep vouchers were redeemed. We've received several applications and anticipate many more installations in the next quarter.

Requested Action:

None, informational only