NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT Julie Hunter, APCO

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MINUTES

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

BOARD OF DIRECTORS

Monday
July 27, 2026
1:00 PM

This meeting was held by videoconference/telephone at the following locations:

This meeting will be held by videoconference/telephone at the following locations:

(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Headquarters)
380 Sierra College Drive, Suite 220, Grass Valley, California

(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Northern Office)
257 E. Sierra Street, Unit E, Portola, California

Board Members Present:
Supervisor Roen, Chair
Supervisor Adams, Vice Chair
Supervisor Bullock
Supervisor Ceresola
Supervisor Hall
Supervisor McGowan

Board Members Absent:
None

I. Standing Orders:

A. Call to Order.

Chair Roen called the meeting to order at 1:00 p.m.

B. Roll Call and Determination of Quorum.

A quorum was confirmed. Board members present: Chair Roen, Vice Chair Adams, Supervisor Bullock, Supervisor Ceresola; Supervisors McGowan and Supervisor Hall.

Also present: Julie Hunter, APCO; Melissa Klundby and Rebecca Estep from Creative Answers accounting firm (arrived electronically at approximately 1:15 pm.

C. Public Comment.

For Items NOT Appearing on the Agenda and Within the Jurisdiction of the Board. The Public May Comment on Agenda Items As They Are Discussed. All Teleconference Sites are Allowed an Opportunity for Public Comment.

Chair Roen called for public comment on items not appearing on the agenda.

There was no public comment.

II. Approval and/or Modifications to Agenda.

Supervisor McGowen made a motion to approve the Agenda as presented; Supervisor Ceresola seconded the motion. The motion was approved unanimously by those in attendance, following a roll call vote.

III. **Consent Calendar** These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request that an Item Be Removed From the Consent Calendar for Discussion.

A. Approval of June 22, 2026, Board Minutes
B. Payment Details by Vendor Board Report – June 2026
C. Variance Hearing Board Appointment - Re-Appointment of Jennifer McQuarrie
D. Contract 2026-04 RAP, Meyers Tractor Replacement
E. Contract 2026-05 L&G, Meyers Riding and Push Mower Replacement
F. Contract 2026-06 SR, Meyers All Electric Forklift Replacement

Supervisor Ceresola made a motion to approve the consent calendar. Supervisor McGowen seconded the motion. The motion was approved unanimously by those in attendance, following a roll call vote.

IV. Administrative Report (Action/Discussion Items)

A. Public Hearing for FY 2026-2027 Preliminary Budget

This item was heard after agenda item IV. B) and C) to allow for the attendance of Rebecca Estep from Creative Answers accounting firm. While waiting for Rebecca to attend, Julie Hunter presented the Board with the FY 2026-2027 Preliminary Budget. Chair Roen opened the public hearing and asked for public comment, finding none Chair Roen asked for the presentation of the preliminary budget from staff. Rebecca Step logged onto the meeting and presented the budget as presented at the previous Board meeting with no changes.

Vice Chair Adams asked about the large Revenue increase from the previous budget and Rebecca reported that this budget combined both the regular operating budget and the restricted budget into a single reporting item and that some of the Revenue presented was a portion of the restricted budget, which are funds specifically targeted for grant use and not for use as operational funds. Supervisor Hall asked for how much of the budget presented was restricted and how much was operational and Rebecca reported that she will present actuals as the year progresses.

Finding no further comments Chair Roen closed the public hearing and asked for Board discussion or a motion and a second.

Supervisor Ceresola made a motion to approve the FY 2026-2027 Preliminary Budget as presented. Supervisor McGowne seconded the motion and it was approved unanimously by those in attendance, following a roll call vote.

B. Approval of Northern Sierra Air Quality Management District's AB2766 DMV Surcharge Fund Program RFP – Grant Year 27

Melissa Klundby presented the Board with the AB2766 DMV Surcharge Fund Program RFP – Grant Year 27. Supervisor Hall had a question regarding the prioritization of non-profit organizations for funds. Staff reported that the Board could do so at their discretion when looking at which projects to fund. Supervisor Bullock asked about outreach and staff discussed the difficulty it faces and the Supervisors reported that they would forward the grant information to their email contacts as well.

Finding no further discussion Supervisor Hall made a motion to move forward distribution of and to approve the AB2766 DMV Surcharge Fund Program RFP – Grant Year 27 as presented, Supervisor Ceresola seconded the motion. The motion was approved unanimously by those in attendance, following a roll call vote.

C. Carl Moyer Policies and Procedures Update

Staff presented the Board with updated Carl Moyer Policies and Procedures, that included new program funding categories, updated the lawn and garden program funding allowances and fixed some typographical errors. The Board requested that this item be re=presented with a red line version for review at the next meeting.

II. Directors Report

A. Portola Clean Data Determination

Julie reported that the Non-Attainment Area in and surrounding Portola had received a clean data finding from the EPA, through the replacement of woodstoves and the associated programs. The Board congratulated the staff working on the woodstove change out program for reaching attainment through incentives rather than enforcement.

B. Clean Air, Clean Solutions Event

Julie reported that she would be attending the Clean Air, Clean Solution Event in Sacramento with staff member Mikki Brown, to highlight the success of the woodstove changeout program in it efforts to reach attainment. The Board expressed support of this event.

V. Concerns of Board - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

The Board had no concerns to discuss, but requested that green waste funding and disposal options be agendized for the next Board meeting

VI. Schedule next Meeting

The Board determined to hold the next meeting during the regularly schedule Board meeting time on July 24, @ 1:00 pm

VII. Adjournment

The meeting was adjourned at 1:33 pm

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Chair Signature **Date**

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Clerk of the Board **Date**