

Northern Sierra Air Quality Management District

**Governing Board of Directors
Agenda
Regular Meeting**

**Monday
July 27, 2026
1:00 PM**

**Paul Roen, Chair
Sierra County Supervisor, District Three**

**Lee Adams, Vice Chair
Sierra County Supervisor, District One**

**Hardy Bullock
Nevada County Supervisor, District Five**

**Heidi Hall
Nevada County Supervisor, District One**

**Dwight Ceresola
Plumas County Supervisor, District One**

**Tom McGowan
Plumas County Supervisor, District Three**

**Alternates:
Lisa Swarthout, Nevada County Supervisor, District Four
Lila Heuer, Sierra County Supervisor, District Two
Jeff Engel, Plumas County Supervisor, District Five**

**Northern Sierra Air Quality Management District
Julie Hunter, Air Pollution Control Officer**

**Grass Valley Office
380 Sierra College Drive, Ste 220
Grass Valley, CA 95945
(530) 274-9360**

**Portola Office
257 E. Sierra, Unit
E. Portola, CA 96122
(530) 832-0102**

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

**July 27, 2026
1:00 P.M.**

This meeting will be held by videoconference/telephone at the following locations:

**(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Headquarters)
380 Sierra College Drive, Suite 220, Grass Valley, California**

**(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Northern Office)
257 E. Sierra Street, Unit E, Portola, California**

All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.

I. Standing Orders:

- A. Call to Order
- B. Roll call and determination of quorum.
- C. Public Comment: For items **NOT** appearing on the agenda and within the jurisdiction of the Board. The public may comment on Agenda items as they are discussed.

II. Approval and/or Modifications to Agenda

III. Consent Calendar These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request That an Item Be Removed From the Consent Calendar for Discussion.

- A. Approval of June 22, 2026, Board Minutes
- B. Payment Details by Vendor Board Report – June 2026
- C. Variance Hearing Board Appointment - Re-Appointment of Jennifer McQuarrie
- D. Contract 2026-04 RAP, Meyers Tractor Replacement
- E. Contract 2026-05 L&G, Meyers Riding and Push Mower Replacement
- F. Contract 2026-06 SR, Meyers All Electric Forklift Replacement

IV. Administrative Report (Action/Discussion Items)

- A. Public Hearing for FY 2026-2027 Preliminary Budget
- B. Approval of Northern Sierra Air Quality Management District's AB2766 DMV Surcharge Fund Program RFP – Grant Year 27
- C. Carl Moyer Policies and Procedures Update

V. Directors Report

- A. Portola Clean Data Determination
 - B. Clean Air, Clean Solutions Event
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VI. Concerns of Board - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

VII. Schedule next Meeting – Board Meeting August 24, 2026.

VIII. Adjournment

PERSONS DESIRING TO ADDRESS THE BOARD

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

PUBLIC COMMENT:

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter.

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

POSTING AGENDA:

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, 380 Sierra College Drive Suite 220 in Grass Valley, Northern Air District Office in Portola, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at www.myairstdistrict.com**

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: July 27, 2026

Agenda Item: II

Agenda Description: Approval and/or Modifications to Agenda

Requested Action: Discuss any modifications to the agenda and approve agenda with a roll call vote.

ROLL CALL VOTE REQUESTED

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: July 27, 2026

Agenda Item: III.A

Agenda Description: Approval of June 22, 2026, Board Minutes

Requested Action: Approve June 22, 2026, Board Minutes.

ROLL CALL VOTE REQUESTED

Attachments:

June 22, 2026 Board Minutes

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: July 27, 2026

Agenda Item: III.B

Agenda Description: Payment Details by Vendor Board Report – June 2026

Summary: Vendor Reports are available for the Board and Public to review.

Requested Action: Review and approve Payment Details June 2026.

ROLL CALL VOTE REQUESTED

Attachments:

Payment Details by Vendor Report – June 2026

To: Northern Sierra Air Quality Management District Board of Directors

From: Melissa Klundby, APCS II

Date: July 27, 2026

Agenda Number: III.C

Agenda Description: Variance Hearing Board Appointment: Re-Appointment of Jennifer McQuarrie

Summary: Every Air District in the state of California has a Variance Hearing Board. The Board is required to consist of 2 members of the Public at large residing within the Air District, One Engineer, One Medical Professional and One Legal Professional residing within the Air District. Each member serves a four-year term. The purpose of the Board is to follow procedural requirements of the as defined by statute on permit variances by Title IV sources permitted with the Air District which exceed allowable timelines as defined by statute and the source permit. No Variances were required in 2025 or 2026 to date.

It has come to staff's attention that the term of Jennifer McQuarrie has terminated, and she has graciously agreed to serve another term.

The Board has had a vacancy in one of the two Public Member seats for several years, applications are desired to fill this vacancy.

Below is the current member list:

Tim Corkins (Hearing Board Chair)(Public) Term: September 2024 to September 2028
Z.A.P. Manufacturing, Inc.
12086 Charles Drive
Grass Valley, CA 95945
(530) 272-8855
timcorkins@zapmfg.com

Tina Venable, RN, PHN III (Medical) Term: September 2024 -September 2028
270 County Hospital Road, Suite 111
Quincy, CA 95971
Office (530) 283-6330
Fax (530) 283-6110
tinavenable@countyofplumas.com

Greg Margason (Engineer) Term: September, 2024 to September, 2028
276 Katherine Street
Quincy, CA 95971
(530) 283-0686
margasongreg@gmail.com

Requested Action: Re-appoint Jennifer McQuarrie to the Variance Hearing Board for a four-year term ending in July of 2030.

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: July 27, 2026

Agenda Item: III.D

Agenda Description: Contract 2026-04 RAP, Meyers Tractor Replacement

Summary: Chris Meyers of Meyers Ranch in Plumas County applied for the Rural Assistance Program funds (RAP) solicited by California Air Resources Board's (CARB). These funds are leftover Carl Moyer Funds that have been returned to CARB from other District's and are given to the California Air Pollution Control Officers Association (CAPCOA) for initial project selection. Once a project is selected by CAPCOA, the Air District where the project resides is contacted and asked if they will administer the project.

A tractor replacement project from Chris Meyers was selected for funding and NSAQMD staff elected to administer the project with the consent of the Board. The applicant was awarded **\$65,389.48** towards the total project cost, (not to exceed 80% of eligible costs) and the District will receive \$11,539. 32 in funding to administer the grant. These funds will cover the staff time to administer this grant over the life of the contract.

Requested Action: Approve contract 2026-04 RAP, Meyers Tractor Replacement as presented.

Attachments:

Contract 2026-04 RAP Meyers Tractor Replacement

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: July 27, 2026

Agenda Item: III.E

Agenda Description: Contract 2026-05 L&G, Meyers Riding and Push Mower Replacement

Summary: Chris Meyers, owner of Canyon Ranch RV Park located in Canyon Dam in Plumas County, applied for the Lawn and Garden Program. This program will replace existing gas-powered lawn and garden equipment used for grounds maintenance or landscaping by commercial businesses.

The District currently runs both a voucher program, with approved equipment purchase through the District contracted vendor Hills Flat Lumber or through a direct contract with the applicant. Chris Meyers will be purchasing an all-electric push mower and an all-electric riding mower, with a do not exceed grant amount of **\$16,500** for eligible equipment purchase as defined in the contract from Papé Machinery, Fall River Mills, CA.

Requested Action: Approve contract 2026-05 L&G, Meyers Riding and Push Mower Replacement as presented.

Attachments:

Contract 2026-05 L&G Meyers Walk Behind and Ride on Mower Replacement

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: July 27, 2026

Agenda Item: III.F

Agenda Description: Contract 2026-06 SR, Meyers All Electric Forklift Replacement

Summary: The District runs an off-road replacement Moyer program and received State Reserve funds for all-electric replacement. Staff have reached out to the existing Moyer waitlist and solicited for all-electric replacement applications. To date the only application received is from Chris Meyers of Meyers Ranch in Plumas.

Per Moyer guidelines the application is approved for up to 85% of total project costs. Total project costs are currently calculated at: **\$55,446.82**. Project funding for this replacement is: **\$47,129.00** for eligible equipment purchase as defined in the contract.

Requested Action: Approve contract 2026-06 SR, Meyers All Electric Forklift Replacement, as presented.

Attachments:

Contract 2026-06 SR Meyers All Electric Forklift Replacement

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: July 27, 2026

Agenda Item Number: IV.A

Agenda Description: Public Hearing for FY 2026-2027 Preliminary Budget

Summary:

Third Plateau (formally Creating Answers) will provide an overview of the preliminary budget and budget report. The District has issued a public notice for this hearing.

Requested Action:

1. Open a public hearing to receive comments on the District's Preliminary FY 2026-2027 Budget
2. Provide directions to staff on Preliminary FY 2026-2027 Budget
3. Close public hearing

ROLL CALL VOTE REQUESTED

Attachments:

1. Preliminary FY 2026-2027 Budget
 2. Preliminary FY 2026-2027 Budget Report
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To: Northern Sierra Air Quality Management District Board of Directors

From: Melissa Klundby, APCS II

Date: July 27, 2026

Agenda Item Number: IV.B

Agenda Description: Approval of Northern Sierra Air Quality Management District's AB2766 DMV Surcharge Fund Program RFP – Grant Year 27

Summary: Attached please find the Request for Proposal for the Northern Sierra Air Quality Management District's AB2766 DMV Surcharge Fund Program, Grant Year 27. Annually these funds are offered for funding projects that reduce the nonattainment air pollutants associated with motor vehicles (e.g. ozone precursors and vehicle-related particulates). Projects eligible for AB 2766 DMV Surcharge funding must meet one of two goals to be considered by the District. Those goals include (1) reducing air pollution emissions from motor vehicles, reductions in vehicle miles traveled, and/or reductions in vehicle trips; (2) implementing transportation control measures (TCMs) and transportation demand management (TDM) measures.

Funds for these projects are distributed amongst the three Counties, governed by NSAQMD, based on a percentage of the fees collected and adjusted by a population percentage calculation. The District awards fees which were collected in 2025, these fees are awarded in 2026, but not available for expenditure until 2027, this assures that the district always has the obligated funds available for reimbursement should all projects complete at the same time. This year, Nevada County also has additional funds available based upon funds returned and/or not utilized during the 2025 and 206 Grant year. Plumas County also has additional funds as no project applications were received in 2025. This year the funds available are **\$194,126 for Nevada County, \$68,284 for Plumas County and \$5,826 for Sierra County.**

The process begins with the approval of the RFP. District staff then notifies potential applicants about the funds available and solicits project proposals (screening proposal). Staff then review the proposals to determine if they meet the minimum qualifications to apply and notifies applicants who are eligible to apply. The applicant will then receive the RFP which includes the application materials needed. Please note staff must insist on strict deadlines to make the applicant process fair and equitable and no applications received after the deadline will be accepted. Applications must also meet a cost-effectiveness criterion of less than \$100.00/lb. to be considered for funding. If this criterion is not met, the applicant may not proceed with the application process. This is determined by analyzing the number of criteria pollutants that will be reduced in comparison to the dollar amount being requested for funding. This is further explained in California Air Resources Board's *Methods to Find the Cost-Effectiveness of Funding Air Quality Projects*, which can be provided upon request.

Requested Action: Approve the attached Request for Proposal for AB 2766 Grant Year 2027.

Attachments:

1. Request for Proposal for AB 2766 Grant Year 2027
 2. AB 2766 Notice of Screening Proposals Grant Year 2027
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To: Northern Sierra Air Quality Management District Board of Directors

From: Melissa Klundby, APCS II

Date: July 27, 2026

Agenda Item Number: IV.C

Agenda Description: Carl Moyer Policies and Procedures Update

Summary: The District recently received additional funding from CHIRP as discussed at the April 2026 Board meeting. To spend these funds, those expenditure requirements needed to be incorporated into the current District Carl Moyer Policies and Procedures. It was also determined by staff that the CAP section in the procedures did not include some of the approved expenditure categories, and so that section was also amended to include green waste removal as an allowable project expenditure. Staff also determined that to promote the Lawn and Garden program it would be beneficial to allow for direct contracts with applicants, including but not limited to public agencies. This change was incorporated as well. Staff reviewed the document and determined it would be beneficial to remove sample applications from the policy to allow for easier updates to those applications as program changes are implemented. Formatting mistakes noted were also updated.

The Carl Moyer Policies and Procedures are designed to align with the current CARB approved Moyer Policies and Procedures.

Requested Action: Approve and Adopt Carl Moyer Policies and Procedures update as presented.

ROLL CALL VOTE REQUESTED

Attachments:

Carl Moyer Policies and Procedures Update

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: July 27, 2026

Agenda Item Number: V.A

Agenda Description: Portola Clean Data Determination

Summary:

40 CFR Parts 52 and 81

[EPA-R09-OAR-2026-2608; FRL-13323-01-R9]

The Environmental Protection Agency (EPA) is proposing to determine that the Portola nonattainment area in Plumas County, California, attained the 2012 annual fine particulate matter (“PM_{2.5}”) national ambient air quality standard (NAAQS or “standard”) by the December 31, 2025 “Serious” area attainment date. This proposed determination is based on ambient air quality monitoring data from 2023 through 2025. We are also proposing to make a clean data determination (CDD) based on the 2023 through 2025 data. If we finalize this CDD, certain Clean Air Act (CAA) requirements that apply to the Portola nonattainment area will be suspended for so long as the area continues to meet the 2012 annual PM_{2.5} NAAQS. The area would remain designated nonattainment for the 2012 annual PM_{2.5} NAAQS, unless and until the State submits, and EPA approves, a redesignation request and maintenance plan for the area. We are taking comments on this proposal and plan to follow with a final action.

EPA is finalizing its determination that the Portola, California PM_{2.5} nonattainment area attained the 2012 annual PM_{2.5} NAAQS by the December 31, 2025 applicable attainment date. This determination is based on ambient air quality monitoring data from 2023-2025. EPA is also finalizing a clean data determination based on the 2023-2025 data and its evaluation of preliminary air quality monitoring data from 2026.

Requested Action:

None, informational only

Attachments:

None

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: July 27, 2026

Agenda Item Number: V.B

Agenda Description: Clean Air, Clean Solutions Event

Summary:

Twelve California air districts and CAPCOA are hosting the inaugural “Clean Air, Clean Solutions” event at the California State Capitol. The event will highlight the individual and collaborative efforts of California’s local air districts to improve air quality, protect public health, advance environmental justice, and support a strong economy through innovative clean-air technologies and programs.

The showcase will feature educational exhibits, interactive demonstrations, clean-air technologies, community engagement activities, and legislative tours designed to increase awareness of the important work being conducted by California’s local air agencies.

The event will be held August 3, 2026 at the California State Capitol – West Steps and 10th Street.

Requested Action:

None, informational only

Attachments:

None
