**Northern Sierra Air Quality Management District**

**Governing Board of Directors**
**Agenda**
**Regular Meeting**

**Monday**
**August 24, 2026**
**1:00 PM**

**Paul Roen, Chair**
**Sierra County Supervisor, District Three**

**Lee Adams, Vice Chair**
**Sierra County Supervisor, District One**

**Hardy Bullock**
**Nevada County Supervisor, District Five**

**Heidi Hall**
**Nevada County Supervisor, District One**

**Dwight Ceresola**
**Plumas County Supervisor, District One**

**Tom McGowan**
**Plumas County Supervisor, District Three**

**Alternates:**
**Lisa Swarthout, Nevada County Supervisor, District Four**
**Lila Heuer, Sierra County Supervisor, District Two**
**Jeff Engel, Plumas County Supervisor, District Five**

**Northern Sierra Air Quality Management District**
**Julie Hunter, Air Pollution Control Officer**

**Grass Valley Office**
**380 Sierra College Drive, Ste 220**
**Grass Valley, CA 95945**
**(530) 274-9360**

**Portola Office**
**257 E. Sierra, Unit E.**
**Portola, CA 96122**
**(530) 832-0102**

# NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

## BOARD OF DIRECTORS REGULAR MEETING

**August 24, 2026**
**1:00 P.M.**

**This meeting will be held by videoconference/telephone at the following locations:**

**(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE**
**Northern Sierra Air Quality Management District (Headquarters)**
**380 Sierra College Drive, Suite 220, Grass Valley, California**

**(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE**
**Northern Sierra Air Quality Management District (Northern Office)**
**257 E. Sierra Street, Unit E, Portola, California**

**(Site C) VIDEOCONFERENCE/TELEPHONE CONFERENCE**
**Rood Center**
**950 Maidu Avenue**
**Nevada City, California**

**(Site D) VIDEOCONFERENCE/TELEPHONE CONFERENCE**
**Sierra County Board of Supervisors Chambers**
**100 Courthouse Square**
**Downieville, California**

**(Site E) VIDEOCONFERENCE/TELEPHONE CONFERENCE**
**Starbucks**
**201 Zephyr Lane**
**Winter Park, Colorado**

**All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.**

I. **Standing Orders:**
A. Call to Order
B. Roll call and determination of quorum.
C. Public Comment**:** For items **NOT** appearing on the agenda and within the jurisdiction of the Board. The public may comment on Agenda items as they are discussed.

II. **Approval and/or Modifications to Agenda**

III. **Consent Calendar** These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request That an Item Be Removed From the Consent Calendar for Discussion.
A. Approval of July 27, 2026, Board Minutes
B. Payment Details by Vendor Board Report – July 2026

**IV. Administrative Report (Action/Discussion Items)**

A. Approval and Adoption of Final Budget for FY 2026-2027 – Resolution #2026-06

B. Adoption of Carl Moyer Policies and Procedures

C. Approval of Resolution # 2026-07 for the District to accept funds from California Resources Board for the AB617 CAPP Implementation Funds FY 2025-2026

D. Approval of Additional Vapor Recovery Inspection Fees

**V. Directors Report**

A. Sierra Cascades Update and Discussion

B. Draft Compliance Procedure

**VI. Concerns of Board** - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

**VII. Schedule next Meeting** – Board Meeting September 28, 2026.

**VIII. Adjournment**

## PERSONS DESIRING TO ADDRESS THE BOARD

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

**PUBLIC COMMENT:**

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter.

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

**POSTING AGENDA:**

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, 380 Sierra College Drive Suite 220 in Grass Valley, Northern Air District Office in Portola, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at www.myairdistrict.com**

**To**: Northern Sierra Air Quality Management District Board of Directors

**From**: Julie Hunter, Air Pollution Control Officer

**Date**: August 24, 2026

**Agenda Item:** II

**Agenda Description:** Approval and/or Modifications to Agenda

**Requested Action:** Discuss any modifications to the agenda and approve agenda with a roll call vote.

**ROLL CALL VOTE REQUESTED**

**To**: Northern Sierra Air Quality Management District Board of Directors

**From**: Julie Hunter, Air Pollution Control Officer

**Date**: August 24, 2026

**Agenda Item:** III.A

**Agenda Description**: Approval of July 27, 2026, Board Minutes

**Requested Action**: Approve July 27, 2026, Board Minutes.

**ROLL CALL VOTE REQUESTED**

**Attachments**:
July 27, 2026 Board Minutes

**To:** Northern Sierra Air Quality Management District Board of Directors

**From**: Julie Hunter, Air Pollution Control Officer

**Date:** August 24, 2026

**Agenda Item:** III.B

**Agenda Description**: Payment Details by Vendor Board Report – July 2026

**Summary**: Vendor Reports are available for the Board and Public to review.

**Requested Action**: Review and approve Payment Details July 2026.

**ROLL CALL VOTE REQUESTED**

**Attachments**:
Payment Details by Vendor Report – July 2026

**To:** Northern Sierra Air Quality Management District Board of Directors

**From**: Julie Hunter, Air Pollution Control Officer

**Date:** August 24, 2026

**Agenda Item Number:** IV.A

**Agenda Description:** Approval and Adoption of Final Budget for FY 26/27 – Resolution #2026-06

**Summary**: A public hearing was held on July 27, 2026 to receive comments on the Districts FY 2026-2027 preliminary budget. There were no public comments. Third Plateau will be presenting the Final Budget and Budget Report for FY 2026-2027.

**Requested Action:**
1. Adopt Final FY 2026-2027 Budget
2. Authorize Chair to sign Resolution #2026-06

**ROLL CALL VOTE REQUESTED**

**Attachments**:
1. Final Budget and Budget Report – FY 2026-2027
2.Resolution #2026-06

**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Melissa Klundby, APCS II

**Date:** August 24, 2026

**Agenda Item Number:** IV.B

**Agenda Description:** Adoption of Carl Moyer Policies and Procedures

**Summary**: The Carl Moyer Policies and Procedures were presented at the July 27, 2026 Board Meeting. The Board requested a redline version for review and approval. Changes to the document include CHIRP expenditure requirements, allowing green waste removal as an expenditure, the incorporation of the Lawn and Garden program, as well as streamlining the document for future applicants. The Carl Moyer Policies and Procedures are designed to align with the current CARB approved Moyer Policies and Procedures.

**Requested Action:**
Approve and Adopt Carl Moyer Policies and Procedures

**ROLL CALL VOTE REQUESTED**

**Attachments**:
Carl Moyer Policies and Procedures – Redline Version

**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** August 24, 2026

**Agenda Item Number:** IV.C

**Agenda Description:** Approval of Resolution #2026-07 for the District to accept funds from California Resources Board for the AB617 CAPP Implementation Funds FY 2025-2026

**Summary**: The California Air Resources Board has requested that the District submit a resolution signed by its Board of Directors which authorizes the District to accept $34,807.00 for expenses necessary for the implementation of AB617. This Grant Award provides funding to implement the Community Air Protection Program consistent with the goals of Assembly Bill 617 (Chapter 136, Statutes of 2017). Funds for implementation pursuant to Assembly Bill 617 may support selecting locations and deploying community air monitoring systems, deploying fence-line monitoring, developing an expedited schedule for requiring best available retrofit control technology, and developing Community Emissions Reduction Programs which includes efforts to improve community capacity to participate in the process, determining the proportional contribution of sources to air pollution exposure, developing rules, staff support, collecting data and reporting and other related tasks.

**Requested Action:**
Authorize the Chair to sign Resolution #2026-07

**ROLL CALL VOTE REQUESTED**

**Attachments**:
Resolution #2026-07

**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** August 24, 2026

**Agenda Item Number:** IV.D

**Agenda Description:** Approval of Additional Vapor Recovery Inspection Fees

**Summary**: The District currently applies a one-hour fee for Vapor Recovery/Gas Station inspections to permit fees. This fee goes toward staff time to review previous years' throughput, source testing results and renew the permit to operate. District staff have been instructed to conduct Vapor Recovery facilities with source tester companies to verify compliance. These inspections and associated reports take staff approximately 3 to 5 hours at the least to complete. Several compliance issues have been identified and repaired at gas stations since the implementation of inspections with source testers. For cost recovery, the District would like to add one additional hour to operating permits in 2026 and one additional hour in 2027 to continue thoroughly inspecting gas stations for compliance. The evaluation fee is $166.55 per hour for FY 2026-2027.

**Requested Action:**
Discuss and approve of additional vapor recovery inspection fees

**ROLL CALL VOTE REQUESTED**

**Attachments**:
None

**To:** Northern Sierra Air Quality Management District Board of Directors

**From**: Julie Hunter, Air Pollution Control Officer

**Date:** August 24, 2026

**Agenda Item Number:** V.A

**Agenda Description:** Sierra Cascades Update and Discussion

**Summary**: The District has received several complaints from residents regarding the asphalt plant, Dig It Construction, located at 951 1st Avenue, Chester, California. The complaints include dust, odor, traffic and noise. District staff have conducted several inspections at the location to investigate the mitigation of dust and odor. A Notice to Comply was sent on July 31, 2026 outlining the items the facility needs to adhere to in order to be in compliance with the permit conditions of the facility. In response to the Notice to Comply and verified by an on-site inspection, Dig It Construction applied an additive to the asphalt to reduce the impacts of odor and has dug an onsite well to assist in dust mitigation.

Currently the District is working with Dig It Construction to submit a Dust Mitigation Plan for approval and has requested the facility to conduct a Hazard Risk Assessment.

**Requested Action:**
None, informational only

**Attachments**:
None

**To:** Northern Sierra Air Quality Management District Board of Directors

**From**: Julie Hunter, Air Pollution Control Officer

**Date:** August 24, 2026

**Agenda Item Number:** V.B

**Agenda Description:** Draft Compliance Procedure

**Summary**: The District has developed an internal compliance procedure for source inspections, complaints, and compliance investigations. The internal procedure is based on the regulations of the California Health and Safety Code and the NSAQMD rules and regulations.

**Requested Action:**
None, informational only

**Attachments**:
Draft Compliance Procedure