

**Northern Sierra Air Quality Management District  
Governing Board of Directors  
Agenda  
Regular Meeting**

**Monday  
February 23, 2026  
1:00 PM**

**Hardy Bullock, Chair  
Nevada County Supervisor, District Five**

**Heidi Hall, Vice Chair  
Nevada County Supervisor, District One**

**Paul Roen  
Sierra County Supervisor, District Three**

**Lee Adams  
Sierra County Supervisor, District One**

**Dwight Ceresola  
Plumas County Supervisor, District One**

**Tom McGowan  
Plumas County Supervisor, District Three**

**Alternates:  
Lisa Swarthout, Nevada County Supervisor, District Four  
Lila Heuer, Sierra County Supervisor, District Two  
Jeff Engel, Plumas County Supervisor, District Five**

**Northern Sierra Air Quality Management District  
Julie Hunter, Air Pollution Control Officer**

**Grass Valley Office  
380 Sierra College Drive, Ste 220  
Grass Valley, CA 95945  
(530) 274-9360**

**Portola Office  
257 E. Sierra, Unit E.  
Portola, CA 96122  
(530) 832-0102**

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING**

**February 23, 2026  
1:00 P.M.**

**This meeting will be held by videoconference/telephone at the following locations:**

**(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE  
Northern Sierra Air Quality Management District (Headquarters)  
380 Sierra College Drive, Suite 220, Grass Valley, California**

**(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE  
Northern Sierra Air Quality Management District (Northern Office)  
257 E. Sierra Street, Unit E, Portola, California**

**All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.**

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**I. Standing Orders:**

- A. Call to Order
- B. Roll call and determination of quorum.
- C. Public Comment: For items **NOT** appearing on the agenda and within the jurisdiction of the Board. The public may comment on Agenda items as they are discussed.

**II. Approval and/or Modifications to Agenda**

**III. Consent Calendar** These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request That an Item Be Removed From the Consent Calendar for Discussion.

- A. Approval of January 26, 2026, Board Minutes
- B. Payment Details by Vendor Report – December 2025 and January 2026
- C. Authorization for Signing Nevada County Auditor Controller’s Warrant Request Signatures for 2026

**IV. Administrative Report (Action/Discussion Items)**

- A. Budget Report as of January 2026 – Creating Answers
- B. Approval of APCO/Executive Director Agreement
- C. Approval of an Administrative Assistant/Accounting Clerk I
- D. Proposed Approval of CARL Moyer Contract (CMP 2026-02 CM) for Bryan Williams of Dotta Ranch

**V. Director’s Report (Informational Only)**

- A. District Rule 228 Revision – Permitting of Auto Body Shops

**VI. Concerns of Board** - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

**IX. Schedule next Meeting** – Video/Phone Conference March 23, 2026 @ 1:00 PM

**X. Adjournment**

### **PERSONS DESIRING TO ADDRESS THE BOARD**

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

### **PUBLIC COMMENT:**

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter.

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

### **POSTING AGENDA:**

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, the Litton Building in Grass Valley, Northern Air District office in Portola, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at [www.myairdistrict.com](http://www.myairdistrict.com)**

**To:**Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** February 23, 2026

**Agenda Item: II**

**Agenda Description:** Approval and/or Modifications to Agenda

**Requested Action:** Discuss any modifications to the agenda and approve agenda with a roll call vote.

**ROLL CALL VOTE REQUESTED**

**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** February 23, 2026

**Agenda Item:** III.A

**Agenda Description:** Approval of January 26, 2026 Board Minutes

**Requested Action:** Approve January Board Minutes

**ROLL CALL VOTE REQUESTED**

**Attachments:**

January 26, 2026 Board Minutes

**To:** Northern Sierra Air Quality Management District Board of Directors

**Date:** February 23, 2026

**Agenda Item:** III.B

**Agenda Description:** Payment Details by Vendor Report – December 2025 and January 2026

**Summary:** Vendor Reports are available for the Board and Public to review

**Requested Action:** Review and approve Payment Details December 2025 and January 2026

**ROLL CALL VOTE REQUESTED**

**Attachments:**

Payment Details by Vendor Report December 2025

Payment Details by Vendor Report January 2026

**To:** Northern Sierra Air Quality Management District Board of Directors

**Date:** February 23, 2026

**Agenda Item:** III.C

**Agenda Description:** Authorization for Signing Nevada County Auditor Controller's Warrant Request Signatures for 2026

**Summary:**

Annual approval of the warrant request signature form is required by the Nevada County Auditor-Controller's office to ensure continual processing of payment requests. The District is requesting that the Board authorize the Chair and APCO to sign the warrant request signature form and submit it to the Controller's office.

**Requested Action:**

Authorize Chair and APCO to sign Authorized Signature Form for Warrant Requests for 2026 and submit to Nevada County Auditor/Controller's office.

**ROLL CALL VOTE REQUESTED**

**Attachments:**

Authorized Signature Form for Warrant Requests for 2026

**To:** Northern Sierra Air Quality Management District Board of Directors

**Date:** February 23, 2026

**Agenda Item:** IV.A

**Agenda Description:** Budget Report as of January 2026 – Creating Answers

**Summary:**

Creating Answers will provide a Budget Report.

**Requested Action:**

Approve Budget Report as presented.

**ROLL CALL VOTE REQUESTED**

**Attachments:**

1. Statement of Financial Position Prior Year Comparison
2. Profit and Loss July 2025 – January 2026

**To:** Northern Sierra Air Quality Management District Board of Directors

**Date:** February 23, 2026

**Agenda Item: IV.B**

**Agenda Description:** Approval of APCO/Executive Director Agreement

**Summary:**

Following the Closed Session on January 26, 2026, the Board approved the APCO/Executive Director agreement as presented.

**Requested Action:**

Review and Approved APCO/Executive Director Agreement

**ROLL CALL VOTE REQUESTED**

**Attachments:**

APCO/Executive Director Agreement

**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** February 23, 2026

**Agenda Item:** IV.C

**Agenda Description:** Approval of an Administrative Assistant/Accounting Clerk I

**Summary:**

Request to fill the Administrative Assistant/Accounting Clerk I position to train with the Administrative Assistant/Accounting Clerk II.

**Requested Action:**

Approve APCO to fill the Administrative Assistant/Accounting Clerk I position

**ROLL CALL VOTE REQUESTED**

**Attachments:**

Administrative Assistant/Accounting Clerk I job description

**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** February 23, 2026

**Agenda Item: IV.D**

**Agenda Description:** Proposed Approval of CARL Moyer Contract (CMP 2026-02 CM) for Bryan Williams of Dotta Ranch

**Summary:**

The next applicant available for funding on the Carl Moyer list is Bryan William of Dotta Ranch. Mr. Williams has submitted an approvable application for a replacement of a 1977 uncontrolled Diesel Tractor with a fork loader with a Tier 4 Final Diesel Tractor with a fork loader.

Attached is contract # CMP 2026-02 between Bryan Williams and the Air District. Funding is allowed in the amount of \$123,900. Total project cost is \$154,875.00.

**Requested Action:**

Approve contract # CMP 2026-02 between Bryan Williams and the Air District as presented.

**ROLL CALL VOTE REQUESTED**

**Attachments:**

Carl Moyer Contract #CMP 2026-02 CM

**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** February 23, 2026

**Agenda Item:** V.A

**Agenda Description:** District Rule 228 Revision – Permitting of Auto Body Shops

**Summary:**

Currently District Rule 228 exempts automobiles, light duty trucks and mobile equipment from the application of surface coatings. The District has 42 auto body shops in Nevada County and 3 in Plumas County. District staff will be working to revise Rule 228 to allow for permitting of auto body shops. Staff will conduct research on the amount of paint used at these facilities to determine throughput and permitting requirements.

**Requested Action:**

None – information and discussion only

**Attachments:**

District Rule 228