

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

Headquarters

200 Litton Drive, Ste. 320

Grass Valley, CA 95945

(530) 274-9360/ FAX: (530) 274-7546

Gretchen G. Bennett, APCO

Northern Field Office

257 E. Sierra Street, Suite E

Portola, CA 96122

(530)832-0102 FAX:(530) 832-0101

NORTHERN SIERRA

AIR QUALITY MANAGEMENT DISTRICT

BOARD OF DIRECTORS

REGULAR BOARD MEETING

MONDAY

August 26, 2019

1:00 p.m.

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

August 26, 2019

1:00 p.m.

IN PERSON MEETING

**Northern Sierra Air Quality Management District (Northern Office)
257 E. Sierra Street, Unit E
Portola, California**

All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.

- I. Standing Orders:**
 - Call to Order.
 - Roll call and determination of quorum.

- II. Public Comment:** For items **NOT** appearing on the agenda and within the jurisdiction of the Board. The public may comment on Agenda items as they are discussed.

- III. Consent Calendar** These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request That an Item Be Removed From the Consent Calendar for Discussion.
 - A.** Approval of regular meeting minutes – June 24, 2019

- IV. Administrative Report**
 - A.** Appreciation to Departing Board Member, Plumas County Supervisor Michael Sanchez
 - B.** Appointment of Plumas County Supervisor Lori Simpson to the Northern Sierra Air Quality Management District Board of Directors and Appointment of Plumas County Supervisor Engle as an alternate.
 - C.** FY 2018-2019 End of Year Report and Proposed Final Budget Amendments to FY 2018-2019
 - D.** Approval of the Term Renewal of Variance Hearing Board Member Greg Margason

- V. Director's Report**
 - A.** Status on Portola PM2.5 Nonattainment Area
 - B.** California Air Resources Board's Truck and Bus Regulation
 - C.** FY 19 Targeted Airshed Grant Program Eligible Federal Nonattainment Areas – Western Nevada County and Portola

VI. Concerns of Board - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

VII. Schedule next Meeting – September 23, 2019

VIII. Adjournment

PERSONS DESIRING TO ADDRESS THE BOARD

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

PUBLIC COMMENT:

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter;

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

POSTING AGENDA:

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, the Litton Building in Grass Valley, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at www.myairdistrict.com**

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: August 26, 2019

Agenda Item: III.A

Agenda Description: Approval of regular meeting minutes – June 24, 2019

Requested Action: The minutes are attached for Board comment/approval

ROLL CALL VOTE REQUESTED

Attachments:

1. June 24, 2019 Minutes

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: August 26, 2019

Agenda Item: IV.A

Agenda Description: Appreciation to Departing Board Member, Plumas County Supervisor Michael Sanchez

Issues: Supervisor Sanchez has been an active and proactive member of the Air District Board for over two years, one of which he served as the Chair for the Air District Board. The Staff and Board would like to express their sincere appreciation for his dedication to the Air District's Mission – Preserving the Air Quality in Plumas, Sierra and Nevada Counties.

Requested Action: None, informational only

Attachments: Letter of Appreciation for Supervisor Sanchez

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: August 26, 2019

Agenda Item: IV.B

Agenda Description: Appointment of Plumas County Supervisor Lori Simpson to the Northern Sierra Air Quality Management District Board of Directors and Appointment of Plumas County Supervisor Engle as an alternate.

Issues: The Plumas County Board of Supervisors appointed Plumas County Supervisor Lori Simpson to the Northern Sierra Air Quality Board of Directors. Lori Simpson has participated as an alternate to the Air District Board for over 6 years. Welcome Lori!

Plumas County Supervisor Engle has been appointed as the alternate for Plumas County.

Requested Action: None, informational only

Attachments: None

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: August 26, 2019

Agenda Item: IV.C

Agenda Description: FY 2018-2019 End of Year Report and Proposed Final Budget Amendments to FY 2018-2019

Issues:

OPERATING BUDGET

In summary, for FY 2018-19, Revenues exceeded Expenditures by \$191,708.

Overall, revenues were higher than expected (\$36,711). The District is requesting a budget amendment for two line items in Revenue:

1. EPA monitoring supplemental grant of \$9,500 and
2. FARMER administrative funding of \$8,315.

Overall, expenditures were higher than expected (\$19,605). The District is requesting a budget amendment for the line items in the FY 18-19 Year End Operating Report. The District's accountant has organized the amendments per the categories outlined in the District's annual audit. These categories are summarized in the final table for the operating budget, entitled, "Total Expenditure (Object Level)". Some of the more significant budget amendments are:

1. Expenditure for salaries was lower than expected due to the removal of the fees paid to the Districts contracted accountant. This expenditure is now accounted for in the Professional Fees: Accountant. The District is requesting a budget amendment to reduce the expenditure by \$15,800.
2. Professional Fees: Accountant was higher than expected. Specifically, the District's modified this line item by including expenditures for the Profession Services: Accounting. The District is requesting a budget amendment to increase this line item by \$23,300.
3. Fixed Asset/Capital Outlay Purchases was higher than expected. This is due to the required purchase of a new ozone monitoring shed as required by the California Air Resources Board. The District is requesting a budget amendment to increase this line item by \$5,025.

RESTRICTED BUDGET

For the restricted budget, expenditures are dependent upon grant cycles so it is difficult to characterize the expenditures VS revenue as an indicator of budget health. However, overall Expenditures were \$844,105 less than budgeted. This is due to grants that are earmarked but have not yet expended funds. Overall Revenue was \$74,665 less than expected. This is primarily due to the EPA Target Grant for Portola.

The District is requesting a few budget amendments in both Revenue and Expenditure:

1. \$55,089 was an unanticipated revenue increase for the Carl Moyer Program.
2. \$86,500 was an unanticipated revenue increase for the Woodsmoke Reduction Program and a \$81,000 unanticipated expenditure for the Woodsmoke Reduction Program. The remainder of the \$86,500 is spent in FY 19-20.
3. A new program for the Air District was adopted by the Board, FARMER. This program brought in \$87,250 of unexpected revenue and \$87,250 of unexpected expense.
4. Nevada County CDA had their final expenditure for an AB 2766 project, so the budget was amended to show that expense (\$2,250).

Requested Action:

1. Approve the FY 18-19 Year End Report.
2. Approve the Requested Budget Amendments as demonstrated in Year End Report.

Attachments:

1. FY 18-19 Year End Restricted Report - Northern Sierra Air Quality Management District Restricted Budget VS Actuals, Period Ending June 30, 2019
2. FY 18-19 Year End Operating Report - Northern Sierra Air Quality Management District Operating Budget VS Actuals, Period Ending June 30, 2019

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: August 26, 2019

Agenda Item: IV.D

Agenda Description: Approval of the Term Renewal of Variance Hearing Board Member Greg Margason

Issues:

The Air District's Hearing Board is composed of five members: a lawyer, a doctor, an engineer, and two public members. The Hearing Board serves various functions: It has sole authority to grant a variance, allowing a company to continue operating in violation of a District rule while the problem is being corrected; it can hear requests for appeal of decisions rendered by the APCO, either from industry or a private citizen; it can issue abatement orders; and revoke a source's permit.

Greg Margason has served as a Variance Hearing Board member (Engineer) for the last 3 years. He is willing to serve out another three year term.

Requested Action:

1. Approve or deny the renewal of term for Greg Margason from August 26, 2019 to August 26, 2022.

ROLL CALL VOTE REQUESTED

Attachment: Current Hearing Board Member list

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: August 26, 2019

Agenda Item: V.A

Agenda Description: Status on Portola PM2.5 Nonattainment Area

Issues:

Staff will be available to answer questions and update on latest developments at the meeting.

Requested Action: None, informational only

Attachment: none

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: August 26, 2019

Agenda Item: V.B

Agenda Description: California Air Resources Board's Truck and Bus Regulation

Issues:

Beginning January 1, 2020, the California Air Resources Board's Truck and Bus Regulation will be enforced through a new automatic process. Senate Bill 1, the Road Repair and Accountability Act of 2017 (SB 1), was signed into law on April 28, 2017. If a vehicle is not compliant with the rule, DMV will no longer register that vehicle, starting January 1, 2020.

213 non-compliant vehicles operate in Northern Sierra AQMD by model year. Of the 213 non-compliant trucks, 26 are exempt, so 187 trucks in our air district will need to be replaced or be retrofitted with a model year 2010 newer engine by year 2023.

If a truck owner is not meeting compliance requirements, they can apply to the truck loan program at least one year before the compliance deadline.

CARB's program provides financing opportunities to qualified small-business truckers who fall below conventional lending criteria and are unable to qualify for traditional financing for cleaner trucks.

Requested Action: None, informational only

Attachments:

1. Power Point Presentation available if time allows

TO: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennett, Air Pollution Control Officer

Date: August 26, 2019

Agenda Item: V.C

Agenda Description: FY 19 Targeted Airshed Grant Program Eligible Federal Nonattainment Areas – Western Nevada County and Portola.

Issues:

This year, Northern Sierra Air District has the distinction of TWO federal nonattainment areas that are eligible for an EPA Targeted Airshed Grant – both the Portola Federal PM2.5 Nonattainment Area (for the 4th year in a row!) and western Nevada County's Federal Ozone Nonattainment Area (first year). Sadly, they are eligible since they are considered to be in the top five worst areas in the nation for their respective Air Quality Standards.

Since the Air District has already been granted funding and is in the process of implementing two separate air shed grants for the Portola area, at this point it is not necessary to apply for more grants for Portola.

However, the Air District has already begun discussions with the California Air Resources Board and the local Nevada County Transportation Commission to submit a proposal for funding projects that will reduce vehicle emissions in western Nevada County. EPA has stated that the maximum amount available per area is 8 million.

Requested Action: None, informational only

Attachments:

1. Email from Ben Machol (EPA, Region 9) to Gretchen Bennett, Executive Director

