

**Northern Sierra Air Quality Management District  
Governing Board of Directors  
Agenda  
Regular Meeting**

**Monday  
January 26, 2026  
1:00 PM**

**Hardy Bullock, Chair  
Nevada County Supervisor, District Five**

**Heidi Hall, Vice Chair  
Nevada County Supervisor, District One**

**Paul Roen  
Sierra County Supervisor, District Three**

**Lee Adams  
Sierra County Supervisor, District One**

**Dwight Ceresola  
Plumas County Supervisor, District One**

**Tom McGowan  
Plumas County Supervisor, District Three**

**Alternates:  
Lisa Swarthout, Nevada County Supervisor, District Four  
Lila Heuer, Sierra County Supervisor, District Two  
Jeff Engel, Plumas County Supervisor, District Five**

**Northern Sierra Air Quality Management District  
Julie Hunter, Air Pollution Control Officer**

**Grass Valley Office  
380 Sierra College Drive, Ste 220  
Grass Valley, CA 95945  
(530) 274-9360**

**Portola Office  
257 E. Sierra, Unit E.  
Portola, CA 96122  
(530) 832-0102**

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING**

**January 26, 2026  
1:00 P.M.**

**This meeting will be held by videoconference/telephone at the following locations:**

**(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE  
Northern Sierra Air Quality Management District (Headquarters)  
380 Sierra College Drive, Suite 220, Grass Valley, California**

**(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE  
Northern Sierra Air Quality Management District (Northern Office)  
257 E. Sierra Street, Unit E, Portola, California**

**(Site C) VIDEOCONFERENCE/TELEPHONE CONFERENCE  
Nevada County Supervisor Office  
10183 Truckee Airport Road Truckee, California**

**(Site D) VIDEOCONFERENCE/TELEPHONE CONFERENCE  
Rood Center  
950 Maidu Ave, Suite 129 Nevada City, California**

**(Site E) VIDEOCONFERENCE/TELEPHONE CONFERENCE  
Crowbar Cafe  
112 State Route 127, Shoshone, CA 92384**

**(Site F) VIDEOCONFERENCE/TELEPHONE CONFERENCE  
Plumas County Public Works  
1834 East Main Street  
Quincy, CA 95971**

**All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.**

**I. Standing Orders:**

A. Call to Order

B. Roll call and determination of quorum.

C. Public Comment: For items **NOT** appearing on the agenda and within the jurisdiction of the Board. The public may comment on Agenda items as they are discussed.

**II. Approval and/or Modifications to Agenda**

**III. Election of Chair and Vice-Chair for 2026 – Sierra County**

**IV. Consent Calendar** These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff

Member, or Interested Party May Request That an Item Be Removed From the Consent Calendar for Discussion.

- A. Approval of November 24, 2025, Board Minutes
- B. Payment Details by Vendor Board Report – November 2025
- C. Approval of revised Audit Report presented November 24, 2025
- D. Board of Directors Calendar Schedule for 2026

**V. Administrative Report (Action/Discussion Items)**

- A. Form700 for Mountain Counties Air Basin Control Council (BCC) and Technical Advisory Council (TAC)
- B. Public Hearing for the Approval of the Portola District Rule – Rule 231
- C. Approval of Ozone Monitoring Agreement – Nevada County Airport

**VI. Closed Session**

Per Government Code section 54957(b)(1)) a closed session will be held to discuss compensation for the APCO and applicable Budget Amendment.

**VII. Director's Report (Informational Only)**

- A. Portola attainment status update
- B. Conflict of Interest Forms (FPPC) DUE MARCH 15th
- C. Staff reports – program summaries

**VIII. Concerns of Board** - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

**IX. Schedule next Meeting** – Video/Phone Conference February 23, 2026 @ 1:00 PM

**X. Adjournment**

### **PERSONS DESIRING TO ADDRESS THE BOARD**

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

### **PUBLIC COMMENT:**

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter.

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

### **POSTING AGENDA:**

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, the Litton Building in Grass Valley, Northern Air District office in Portola, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at [www.myairdistrict.com](http://www.myairdistrict.com)**

**To:**Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** January 26, 2026

**Agenda Item: II**

**Agenda Description:** Approval and/or Modifications to Agenda

**Requested Action:** Discuss any modifications to the agenda and approve agenda with a roll call vote.

**ROLL CALL VOTE REQUESTED**

**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** January 26, 2026

**Agenda Item:** III

**Agenda Description:** Election of Chair and Vice-Chair for 2026

**Summary:**

In accordance with District Policy # 4040, the Board Chair and Vice Chair rotate from county to county on an annual basis. The Board Chair and Vice Chair are from the same county. This year, the Chair and Vice Chair will be from Sierra County.

**Requested Action:**

Nominate and Elect the Chair and Vice Chair

**ROLL CALL VOTE REQUESTED**

**Attachments:**

None

**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** January 26, 2026

**Agenda Item:** IV.A

**Agenda Description:** Approval of November 24, 2025, Board Minutes

**Requested Action:** Approve November Board Minutes

**ROLL CALL VOTE REQUESTED**

**Attachments:**

November 24, 2025, Board Minutes

**To:** Northern Sierra Air Quality Management District Board of Directors

**Date:** January 26, 2026

**Agenda Item:** IV.B

**Agenda Description:** Payment Details by Vendor Board Report – November 2025

**Summary:** Vendor Reports are available for the Board and Public to review

**Requested Action:** Review and approve Payment Details November 2025

**ROLL CALL VOTE REQUESTED**

**Attachments:**

Payment Details by Vendor Report – November 2025

**To:** Northern Sierra Air Quality Management District Board of Directors

**Date:** January 26, 2026

**Agenda Item Number:** IV.C

**Agenda Description:** Approval of revised Audit Report presented November 24, 2025

**Summary:**

Singleton Auman presented the year end 2024-2025 District Audit Report. Some errors in percentages were identified. Attached is the revised Audit Report year ended June 30, 2025.

**Requested Action:** Review and approve revised Audit Report year ended June 30, 2025.

**ROLL CALL VOTE REQUESTED**

**Attachments:**

Revised Audit Report year ended June 30, 2025

**To:** Northern Sierra Air Quality Management District Board of Directors

**Date:** January 26, 2026

**Agenda Item Number:** IV.D

**Agenda Description:** Board of Directors Calendar Schedule for 2026

**Summary:**

The schedule for 2026 is being presented for review, discussion and adoption. The Board meetings in May, July and December will be cancelled unless a need arises.

**Requested Action:**

Approve the calendar schedule for 2026.

**ROLL CALL VOTE REQUESTED**

**Attachments:**

Board of Directors Calendar Schedule for 2026

**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** January 26, 2026

**Agenda Item:** V.A

**Agenda Description:** Form 700 for Mountain Counties Air Basin Control Council (BCC) and Technical Advisory Council (TAC)

**Summary:** Northern Sierra Air Quality Management District is a member of the Mountain Counties Air Basin, which consists of 7 foothill air districts – Northern Sierra, Placer, El Dorado, Amador, Calaveras, Tuolumne and Mariposa air districts, respectively. The Mountain Counties Air Basin Technical Advisory Committee (TAC) meets regularly and is composed of staff members from each air district. Annually, the Mountain Counties Air Basin Control Council (BCC) meets to provide guidance and leadership for the TAC. The BCC is comprised of an air district board member from each of the air districts. For Form 700 filing purposes, verification of the appointed Mountain Counties BCC elected representative or alternate and TAC member (APCO).

**Requested Action:** Review and Approve Mountain Counties Air Basin Members List.

**ROLL CALL VOTE REQUESTED**

**Attachments:**

Mountain Counties Air Basin Members List

**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** January 26, 2026

**Agenda Item: V.B**

**Agenda Description:** Public Hearing for the Approval of the Portola District Rule – Rule 231

**Summary:**

The Draft Portola District Rule was brought to the Board October 27, 2025. The Board gave direction to District staff to move forward with the Public Notice for the Public Hearing. This Rule is part of the Portola Nonattainment Area (NAA) and is a part of the of the State Implementation Plan (SIP) as a Contingency Measure. This Rule is essential for maintaining compliance with the annual PM2.5 standard in the future.

**Requested Action:**

1. Open a public hearing to receive comments on the Portola District Rule – Rule 231
2. Approve the Portola District Rule – Rule 231 by authorizing Resolution 2026-01

**ROLL CALL VOTE REQUESTED**

**Attachments:**

1. Proposed Portola District Rule – Rule 231
2. Resolution 2026-01

**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** January 26, 2026

**Agenda Item:** V.C

**Agenda Description:** Approval of Ozone Monitoring Agreement – Nevada County Airport

**Summary:**

District staff has identified a location for the ozone monitor, previously sited at the Litton Building, at the Nevada County Airport, located at 13083 John Bauer Ave, Grass Valley. Use of a storage unit in hanger NCO6B will be for \$100 per month.

**Requested Action:**

Review and approve the Nevada County Airport Agreement

**ROLL CALL VOTE REQUESTED**

**Attachments:**

Nevada County Airport Agreement

**To:**Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** January 26, 2026

**Agenda Item: VI**

**Agenda Description: Closed Session**

Per Government Code section 54957(b)(1)) a closed session will be held to discuss compensation for the APCO.

**Summary:**

Pursuant to Government Code section 54957.6, a closed session will be held for the purpose of reviewing its position and instructing its designated labor negotiations representative regarding salaries, fringe benefits and other employment-related matters regarding the position of the Air Pollution Control Officer.

**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

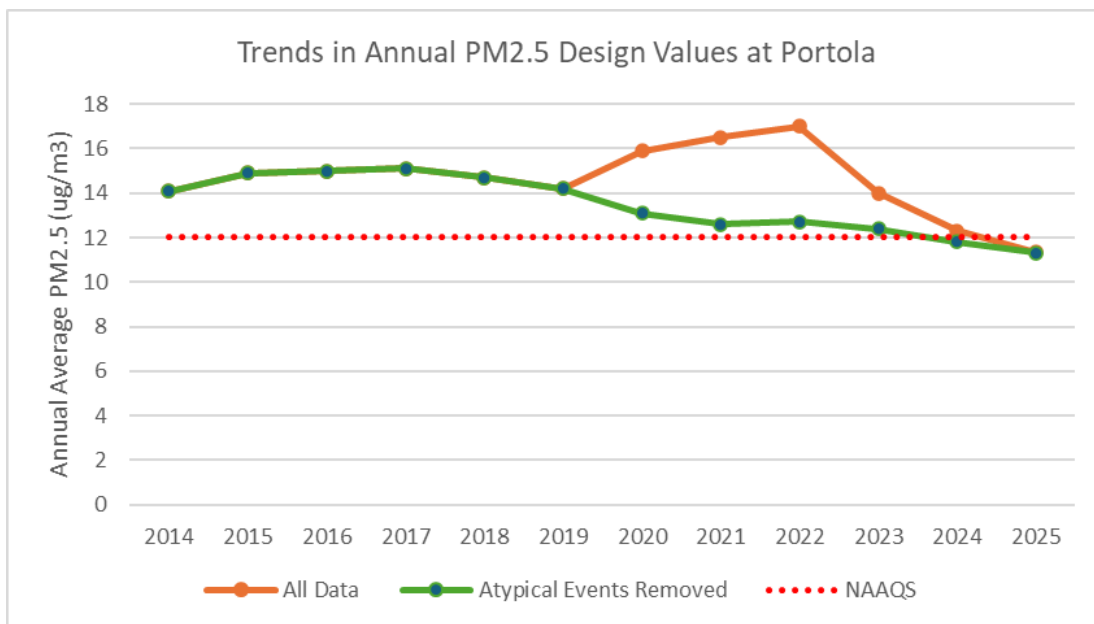
**Date:** January 26, 2026

**Agenda Item VII.A**

**Agenda Description:** Portola attainment status update

**Summary:**

On January 5, 2026, CARB informed the District that we attained the PM<sub>2.5</sub> 12 ug/m<sup>3</sup> Annual Standard with a design value of 11.3 ug/m<sup>3</sup>. This is a huge achievement and was accomplished solely by the Targeted Airshed Grant managers by replacing woodstoves in Portola.



**Requested Action:**

None – informational only

**Attachments:**

None

**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

**Date:** January 26, 2026

**Agenda Item VII.B**

**Agenda Description:** Conflict of Interest Forms (FPPC) DUE MARCH 15th

**Summary:**

Forms are Due March 15 and need to be filled out electronically this year.

**Requested Action:**

None

**Attachments:**

FPPC List of Filers

**To:** Northern Sierra Air Quality Management District Board of Directors

**From:** Julie Hunter, Air Pollution Control Officer

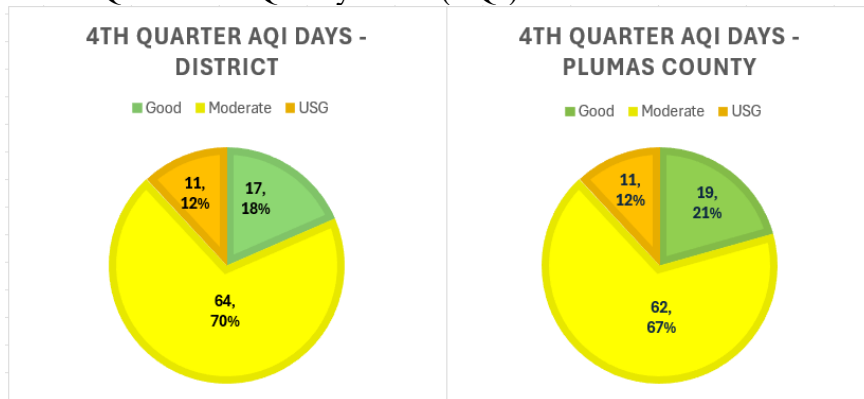
**Date:** January 26, 2026

**Agenda Item VII.C**

**Agenda Description:** Staff reports – program summaries

**Monitoring Summary:**

Fourth Quarter Air Quality Index (AQI)



**Grass Valley Monitoring Site Relocation**

District is working with CARB for an approval to begin monitoring at the airport location. CARB staff is also willing to assist the Monitoring Lead with the deployment of the ozone monitor.

**Planning Summary:**

Fourth quarter plan reviews in Nevada County totaled 36, with 30 from Nevada County and the other 6 from municipalities.

**Permitting Summary:**

Types of Permits	Permits Discontinued in 2025	New Permits Added in 2025	Permits Continuing in 2026	Permits Active for 2026-2027
Stationary Sources	1	3	25	29
Stationary Engines	3	13	225	238
Vapor Recovery – Gasoline Dispensing Facility	2	1	63	64
			<b>Total</b>	<b>333</b>

Burn permits issued – 74

**Compliance/Enforcement Summary:**

Complaints – 4th Quarter 2025:

Month	Total Complaints	Field Investigations	NTCs Issued	NOVs Issued
October	15	4	5	0
November	28	3	0	0
December	35	6	1	2
<b>Total</b>	<b>78</b>	<b>13</b>	<b>6</b>	<b>2</b>

The District received 78 total complaints during the 4<sup>th</sup> Quarter of 2025, which is a **236%** increase over Quarter 3 and a **170%** increase over Quarter 4 of 2024.

**Grants Summary:**

**Carl Moyer Lawn and Garden:** Serves municipal and commercial entities engaged in ground maintenance and exchanges gasoline powered equipment electric equipment. The District has funded project with the City of Portola, Grass Valley and is currently working with the City of Nevada City. Potential applicants should contact [melissak@myairdistrict.com](mailto:melissak@myairdistrict.com)

**TAG:**

2018 TAG:

Remaining funds as of 1/26: \$572,925

Expires: April 2027

2020 TAG:

Remaining funds as of 1/2026: \$2,289,907

Expires October 2026

In the fourth quarter 13 new devices were installed. In 2025, 46 devices were installed in the nonattainment area. Of those, 8 were heat pump combos while the remaining 38 were change outs.

**Requested Action:**

None – informational only

**Attachments:**

None