

DISTRICT HEADQUARTERS

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MINUTES

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

BOARD OF DIRECTORS

April 27, 2026

1:00 P.M.

This meeting was held by videoconference/telephone at the following.

locations:

(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Headquarters)
380 Sierra College Drive, Suite 220, Grass Valley, California

(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Northern Office)
257 E. Sierra Street, Unit E, Portola, California

(Site C) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Rood Center
950 Maidu Ave, Suite 129 Nevada City, California

(Site D) VIDEOCONFERENCE/TELEPHONE CONFERENCE
715 Harbor Point Place, West Sacramento, CA 95605.

Board Members Present:

Supervisor Roen, Chair

Supervisor Adams, Vice Chair

Supervisor Ceresola

Supervisor Hall

Supervisor McGowan

Board Members Absent:

Supervisor Bullock

I. Standing Orders:

A. Call to Order.

Chair Roen called the meeting to order at 1:00 p.m.

B. Roll Call and Determination of Quorum.

A quorum was confirmed. With the following Board members present:

Chair Roen, Vice Chair Adams, Supervisor Ceresola; Supervisors McGowan and Supervisor Hall

Also, present; Julie Hunter, Melissa Klundby, APCS; and Mikki Brown TAG Specialist

Supervisor Bullock was absent.

C. Public Comment:

For Items NOT Appearing on the Agenda and Within the Jurisdiction of the Board. The Public May Comment on Agenda Items As They Are Discussed. All Teleconference Sites are Allowed an Opportunity for Public Comment.

Chair Roen called for public comment on items not appearing on the agenda.

There was no public comment.

II. Approval and/or Modifications to Agenda.

Supervisor Ceresola made a motion to approve the Agenda as presented; Supervisor Hall seconded the motion. The motion was approved unanimously by those in attendance, following a roll call vote.

III. Consent Calendar These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request that an Item Be Removed From the Consent Calendar for Discussion.

A. Approval of February 23, 2026, Board Minutes

B. Payment Details by Vendor Board Report – February and March 2026

Supervisor Ceresola made a motion to approve the consent calendar. Vice Chair Lee seconded the motion. The motion was approved unanimously by those in attendance, following a roll call vote.

IV. Administrative Report (Action/Discussion Items)

A. Approval of DocAccess Agreement

Julie Hunter presented the Board with an agreement for DocAccess. Julie explained that special districts must comply with Title II of the ADA, and that by April 26, 2027, websites and mobile apps must conform to WCAG 2.1 Level AA standards. The Districts website owner, Streamline, has developed an accessibility tool to convert all files on the website to be ADA compliant through a program called DocAccess. The District website currently has over 10,000 pages that need to be converted to accessible documents. Julie reported that the cost of utilizing the tool is based on the number of pages and for this District this would be \$4,800 per year with payment schedule starting July 1, 2026.

After a brief discussion Vice Chair Adams made a motion to accept the report as presented and Supervisor Ceresola seconded the motion. The motion was approved unanimously by those in attendance, following a roll call vote.

B. Resolution Accepting Funds and Authorizing Participation in the Climate Heat Impact Response Program from the California Air Resources Board

Julie presented the Board with the Resolution and presented the staff report. Finding no comments or discussion, Supervisor Ceresola made a motion to approve the Resolution Accepting Funds and Authorizing Participation in the Climate Heat Impact Response Program from the California Air Resources Board as presented. Supervisor Hall seconded the motion, and it was approved unanimously by those in attendance, following a roll call vote.

C. Resolution Accepting Funds Through the Carl Moyer Program for Community Air Protection Grants from the California Air Resources Board

Julie presented the Board with the Resolution and presented the staff report. After a brief discussion of the Carl Moyer Program and waitlist, the Board determined they would like to continue to use CAP funds for off road equipment replacement and Supervisor McGowen made a motion to approve the Resolution Accepting Funds Through the Carl Moyer Program for Community Air Protection Grants from the California Air Resources Board as presented. Supervisor Ceresola seconded the motion, and it was approved unanimously by those in attendance, following a roll call vote.

D. Resolution Accepting Funds Through the Carl Moyer Program for Rural Assistance Program Grants from the California Air Resources Board.

Julie presented the Board with the Resolution. Staff reported that RAP funds are left over funds administered initially by CAPCOA for off-road equipment replacement projects, similar to FARMER. Staff reported that CAPCOA chooses the projects to fund based upon cost effectiveness and Chris Meyers from Plumas County was awarded funds for a tractor replacement. Staff reported that once the District received the funds they would bring a contract to the Board for review. Supervisor McGowen requested that the District notify applicants when RAP funds were available, and District staff responded that they would coordinate for notification in the future from CAPCOA and would do so. Finding no comments or discussion, Supervisor

McGowen made a motion to approve the Resolution Accepting Funds Through the Carl Moyer Program for Rural Assistance Program Grants from the California Air Resources Board as presented. Supervisor Ceresola seconded the motion, and it was approved unanimously by those in attendance, following a roll call vote.

E. Procurement Policy Sole Source Determination – TAG Weatherization Program

Julie presented the Board with a staff report and review of the TAG weatherization program. Julie reported that this program is funded through the TAG program and will be for weatherization of low-income households in the Portola area who have participated in the woodstove replacement program. Staff requested that the Board approve a sole source determination and contract, due to the limited number of businesses available to do this service in Portola. The sole source determination is being requested to be awarded to Hammerhead Construction of Plumas County.

Supervisor Ceresola made a motion to approve the sole source determination and to enter into a contract with Hammerhead Construction for the TAG Weatherization Program. Supervisor McGowen seconded the motion, and it was approved unanimously by those in attendance, following a roll call vote.

V. Director's Report (Informational Only) **A. Grass Valley PM2.5 Shutdown**

Julie reported that the Grass Valley area has been in attainment for the federal PM 2.5 annual standard for several years and that since the moving of the office, the District has been unable to find an alternative location for the PM2.5 monitor. Julie noted that the District has sought and received approval to stop operating the PM2.5 Monitor in Grass Valley. Supervisor Hall expressed concerns over air quality trends and Julie noted that if wildfire or air quality concerns arose in the area, a special purpose monitor could be temporarily installed in the area. Supervisor McGowen reported that anytime the District could reduce unrequired workload, he was in support of that action. Julie mentioned that the District is also looking to shutdown the Chester monitor as it's a non-regulatory monitor and not required to be run. Supervisor McGowen expressed support for the shutdown of this monitor also.

B. Plumas Fire Safe Council Request to Burn in Portola City Limits

Julie reported that the Air District had been approached for the approval of an open burn occurring within Portola City limits on a large track of property adjacent and behind Portola High School. This property is primarily manzanita and burning the vegetation is the most effective way to reduce the fuel load. The project is also being promoted by the fire safe council as a necessary fire break for the City of Portola. Julie reported that since the burn ban in the city limits is a city ordinance, she has requested the City and local Fire Department first approve the burn before the Air District Board is asked to review and requested to approve the burn.

C. Staff Reports – Program Summaries

Julie presented the Board with a detailed staff report that outlined the different duties done daily by the District staff. Julie reviewed monitoring, grants, compliance, enforcement, planning, permitting

